

**MINUTES OF THE ANNUAL GENERAL MEETING OF MAUGHOLD PARISH COMMISSIONERS
HELD ON MONDAY 4th May 2009, 7.30 PM AT DHOON CHURCH HALL**

7.30 pm Meeting of Maughold Parish Commissioners – Public Session

Present: Mrs Hazel Lace CP, Mr Mark Cowley, Mrs Marinda Fargher, Mr Robert Moughtin, Mrs Gillian Stephens.
Clerk.

1. Apologies: All present.

Mrs Fargher read her 'Chairman's Report' for the Year 2008/2009 to the meeting, in which Members and officers were thanked for their contributions. This was welcomed by Members. The clerk was instructed to upload a copy to the web site in due course.

1a. Election of Officers for Year 2009/2010.

Office of Chairman: **Mrs Hazel Lace CP.** Proposed MF. Seconded GS. Agreed.

Office of Vice-Chairman: **Mr Mark Cowley.** Proposed RM. Seconded GS. Agreed.

1b. Election of Representatives on Boards/Committees Year 2009/2010

It was **unanimously agreed** that Members on Boards and Committees should continue as in Year 2008/2009. Representation will therefore be as follows:

Municipal Association: **Mr Robert Moughtin.**

Northern Housing Board: **Mrs Gill Stephens.**

NLA Swimming Pool Board: **Mrs Hazel Lace CP.**

Northern Traffic Management Liaison Group: **Mr Mark Cowley.**

Garff Joint Initiative Committee: **Mr Robert Moughtin, Mr Mark Cowley.**

Northern Neighbourhood Policing Forum: **Any Available Member by Arrangement.**

Mrs Lace thanked Mrs Fargher for her excellent leadership and commitment as chairman during the past year.

RM proposed that nomination of Officers to serve as Chairman, etc be included as an agenda item at the meeting prior to each year's AGM. This was seconded by **HL** and agreed.

Action: Clerk to ensure this item is included every year on the Summons Agenda of the April Statutory meeting.

1.c Register of Members' Interests

The clerk circulated a revised document for Members to indicate any interests outside of their work with the Commissioners. **Action:** Members to comment on the format of this document at the June meeting.

2. Consideration of the accuracy of the Minutes of the Meeting of 6th of April 2009. The clerk referred to an inaccuracy in the circulated minutes which indicated that **MF** would be attending the May meeting of the Policing Forum. This had been amended on the copy of the minutes held on public record. As a consequence **MF** proposed that the amended minutes be accepted as an accurate record of the meeting. Seconded **MC. Agreed.**

3. Matters Arising from the Minutes of the Meeting of 6th of April 2009.

a. Investigation of Office Facilities.

The clerk reported that a lease agreement was to be drawn up for use of a room at Maughold Village Hall. **MF** requested that a 'notice' period be included for the benefit of both parties. A secure letter box had been identified from a supplier for attachment outside the Hall at a cost of £55.00. Manx Telecom would be asked to install a line at an agreed cost of £57.00. Clerk to procure required furniture/filing/stationary equipment – approximate total cost £150.00. It was anticipated that the office would be open to the public from 9.30am to 3.00 pm on three weekdays, and that the facility could be opened in Early June.

Action: Clerk to undertake the above tasks and report on progress at June meeting.

b. Recycling in the Parish – further information on provision of 'mini-recycling centres'.

The clerk reported that investigations into the installation of a 'mini-recycling centre' at Corony were in progress. Several options for receptacles were viewed. The DLGE has offered financial and logistical assistance with this initiative.

Action: Clerk to liaise with DLGE and prepare a report on detailed proposals and costs at June meeting.

c. Final arrangements for tour of EfW Plant – 7.00pm 20th May 2009.

Action: *HL, MF, RM, GS and clerk to attend. Clerk to arrange transport pick up around 6.10 pm.*

d. Golden Jubilee Trust Young Citizen's Fund Activities – Spring Youth Challenge.

The clerk advised that the Northern team had won this event. The Clerk was asked to pass on the thanks of the Commissioners to Maughold's 'Young Persons Champion' for organising the entry and especially to Ryan the winning entrant who had performed so well in this team event at Ardwhallian.

e. Proposal to investigate use by community of field by Dhoon Church.

This matter was discussed. The potential purchase of a part of the field by DOT for the next stage of the IRIS works was noted by Members. The general opinion was that the Board should express the interest of the commissioners in making use of at least part of the field for the benefit of the community to DOT. It is anticipated that the Commissioners will meet with representatives of the church authorities once the future of the field has become more clear.

Action: *clerk to write to DOT as outlined above.*

f. Bathing water quality at Port Lewaigue.

The increase in poor water quality readings during 2008 was noted, as was the fact that Port Lewaigue achieved the higher number of poor readings than any other beach on the Island. The clerk read a statement obtained from the Environmental Protection Officer which was noted by Members. The consensus was that action needed to be taken as soon as possible to improve these circumstances. The Commissioners are advised that the work on the next stage of IRIS will improve the situation at Lewaigue and in Ramsey Bay.

Action: *The clerk was instructed to write to DOT Drainage requesting that the proposed IRIS works at Port Lewaigue are prioritised.*

g. Information from DAFF on the fallen sign at Ballaglass Glen.

A response from DAFF indicated that the sign belonged to the MER.

Action: *The clerk was instructed to contact the MER to request its removal or renovation.*

h. Progress with Island in Bloom Entrants & Preparations.

The clerk reported that the entry was almost finalised and would be ready well in advance of the deadline.

Action: *Clerk to submit entry prior to 1st June 2009.*

i. Civic Service 2009.

HL reported that the date for this year's Civic Service in Maughold was the 20th September 2009, 3.00 pm at Kirk Maughold. HL also advised that it had been agreed that the Garff Commissioners Carol Service would take place at Kirk Maughold, 7.00 pm on the 16th of December 2009.

4. Matters for Discussion

a. To consider the latest IOM government advice in regard to the imminence of a flu pandemic; to include consideration of the of the Maughold Pandemic Contingency Plan.

A copy of the latest government advice was noted and placed in to the Circulation File. The clerk advised that the contingency plan had been recently updated. The Commissioners will monitor the situation and respond as necessary.

b. To discuss the condition of pathways in Ballaglass Glen.

Written request from Maughold Social Club.

Action: *The clerk was instructed to contact DAFF and notify them of the problems caused by the large stones.*

c. Written request from MF dated 29.04.09 that the Commissioners request a progress report on the condition of the D32 Maughold Mountain Road from Glen Mona over Slieu Lhean to the Clarum. Reports that the condition of the track was deteriorating further were discussed. Photographs from 2000 that indicated little damage to the route were also circulated. The consensus was that traffic along the

track was increasing and that a progress report should be sought from the DOT on their analysis of the current condition of the route and on the plans to maintain it and manage its future.

Action: *clerk to write to DOT as instructed above.*

d. Progress report from MF on the DOT's investigations in to the footpath/pavement on the A2 at Glen Mona.

MF reported that following the meeting of the Commissioners with Mr Thompson CEO of DOT, she had been briefed by Mr Almond, the Network Traffic and Transportation Manager on the investigations that had been made. Moving the pavement from the east to the west side of the A2 had been considered which would involve purchasing of land to widen the highway. This had already been discounted on the basis that the cost outweighed the benefit. A proposal to obtain a permissive path over the field between Ballagorry Heights and Dhoon School had been considered. However it was considered that the low number of children who currently walked to school from Ballagorry meant that this was not a viable option in terms of cost & benefits gained. The preferred option being investigated at this stage was to undertake remedial work on the hedge by the pavement and cut its base back as far as possible. It was estimated that this would gain a further 12/18 inches of width for the pavement.

Action: *The clerk was instructed to contact Mr Corlett at DOT to discuss progressing this action.*

It was also noted that DOT are to bring proposals for revisions to the parking arrangements outside of the Dhoon School. Details are to be forwarded to the Commissioners in due course.

e. Office of the Council of Ministers – Review of the Legislation Governing the Constitution and Functions of Manx National Heritage.

This document was noted by Members. This document was placed in to the Circulation File, the deadline for submissions being 1st August 2009.

4.a Consultation Matters

i. DOT – Draft Licensing and Registration of Vehicles (Amendment) Regulations.

Response requested by 3rd June 2009)

These proposals had been circulated to Members prior to the meeting. The general consensus was that these measures were necessary and inevitable.

Action: *The clerk was instructed to respond prior to the deadline.*

ii. DOT – DOT Consultation paper into proposed changes affecting the Island's Taxi Services.

(Response requested by 22nd May 2009).

RM briefed Members on these matters. He outlined his concern that the changes would make it even more difficult to engage a taxi outside of Douglas. He indicated further concerns including the large bond needed to be paid up front by drivers.

Action: *The clerk was instructed to submit response as outlined above.*

iii. DHSS – Consultation on the Strategy for the Future of Health Service. (Response by 31st May 2009).

These documents were discussed. The general consensus was that Members were happy with the general principles outlined in the consultation document, including the emphasis on encouraging the adoption of healthier lifestyles and greater personal responsibility. **GS** and clerk to liaise prior to submission of response.

Action: *Clerk to submit response as instructed following liaison with **GS**.*

5. Correspondence

a. **Municipal Association** – Invitation to AGM Thursday 28th May 2009, Kennedy Lounge, Onchan Park, 7.30 pm. Response requested by 18th May 2009.

Four Members and the clerk indicated that they could attend. **GS** advised that she would confirm attendance to the clerk by the end of the week. **Action:** *Clerk to forward numbers to Mr Hill following contact with **GS**.*

b. **Copyright Licensing Authority** – Regarding copyright compliance.

The clerk advised that this was not a matter that the Commissioners needed to consider at this stage. C/F.

c. **Marsh Insurance** – Renewed Insurance documentation.

The clerk advised that the insurance had been renewed a slight increase in policy had been incurred to cover the increased amount of maintenance work being undertaken around the Parish.

d. **DLGE** – Enforcement Issues and Planning Workshops.

The clerk read this letter which indicated that the Commissioners would not be included in copy correspondence when they were not a direct party in an enforcement dispute. This was noted by Members. A request for subjects for forthcoming planning seminars was also read. It was considered that the Commissioners should suggest the following: i. planning Enforcement; ii. Consistency of decisions; iii. Criteria for decisions under delegated Powers; Local authority influence on planning decisions.

Action: *Clerk to write to Planning Directorate as instructed above.*

e. **GJIC** – Joint Contract for Emptying of Litter/Dog bins.

A copy of the new contract was noted and placed in to the Circulation File.

f. **Resident** – Photographs displaying condition of upland trackway circa 2000.

These were noted and referred to in the discussion at 4.c above.

g. **DOT Drainage Division** – Update on proposed IRIS regional sewage works at Glen Mona.

Information on proposals for sewage treatment in the Glen Mona and Corony areas was read to the meeting. This had been forwarded by Mr Winstanley the Director of DOT Drainage following the Commissioners meeting with Mr Thompson, the Chief Executive of the DOT. Mr Winstanley advises the Commissioners that it is recommended by the consultants that the existing Glen Mona Sewage works is decommissioned and the sewage pumped to Corony, where a new treatment works will be constructed on the current site. A pumping station will be built in the field to the south of the Dhoon Church Hall. Works are not anticipated to commence before 2010.

h. **DLGE** – Request for placement of book recycling and clothing recycling receptacles at the Dhoon Car park.

Members discussed these proposals and considered that the current bring banks at the Glen Mona Car Park would be a more suitable location. It was noted that an additional clothes receptacle had been placed at Glen Mona in recent weeks. It was felt that 2 such facilities in this location was excessive.

Action: *Clerk to contact WOMU and request that the book receptacle is positioned at Glen Mona, and discuss the placement of the clothes banks.*

i. **DOT** – Interim information on the Consultation on HGV Operator Licensing.

This information was placed in to the circulation file. Following the consultation the Department will be putting a Bill out for comment later in the year.

j. **Resident** – Regarding appointment of an additional litter warden.

This correspondence prompted a discussion of the issue of litter and the use of wardens. Littering in various public and private places was discussed. There was also reference to the amount of litter deposited on the A2 through the parish which predominantly appeared to be deposited from cars passing through. The difficulties faced by other larger authorities when taking offenders to court were discussed. The litter picking undertaken by Members and officers of the Commissioners was noted. In particular the efforts made by Members of Maughold Social Club and by conscientious residents were noted. It was agreed that such community action was vital in upkeeping the appearance of the Parish.

K. **Onchan Commissioners** – Civic Service Sunday 24th May 2009, 3.00 pm St Peter's Church (Assemble Community Centre Car Park at 2.25 pm).

Action: *It was agreed that RM should attend.*

l. **Office of the Clerk of Tynwald** – Availability of tickets for Grandstand at St John's, Monday 6th July.

Action: *Clerk to obtain two tickets prior to the June meeting.*

m. List of **further Correspondence** in the May Circulation File Attached below.

6. Searches: Land at Crossags.

This matter was noted by Members.

7. Parish Maintenance.

Adoption of Tram Stops: The clerk reported that all those who had 'adopted' the trams stops had been contacted with offers of the assistance of the Commissioners and MER when necessary.

Arboretum: Clerk to report on progress with Action Plan.

It was reported that the work undertaken by Mr & Mrs Smith at the Arboretum was progressing well and already significant improvements were noticeable. Seven trees had been replaced and works on the remaining trees were ongoing. A price was being sought from DAFF for a display board.

The following ongoing matters were also noted by Members.

Maughold village Car Park: 1. Refurbish Shrub beds

CPA: Mowing and strimming as necessary. Tidying of boundary fence and hedges.

General: - tidying as necessary. Approximately 20 used sleepers had been collected by RM, GS, Mr Stephens and the clerk from the MER depot.

8. Other Matters to Note

Road Closure Order – A18 Mountain Road Closure Order between Barrule Park and Creg Ny Baa, 9.30am – 4.30pm Tuesday 19th May to Wednesday 20th May 2009.

Young Persons Working Group Forum – Open Invitation between 5pm and 9pm on 5th May 2009 at Room k217 IOM College.

Clerk's Meeting with auditors, **Moore Stephens**, 28 April 2009. Matter noted.

Clerk's Meeting with **Marsh Insurance**, 28 April 2009. Matter noted

Clerk's attendance at **Code of Conduct** for Authority Members & Officers Meeting, 24 April 2009. Matter noted.

Training Course attended – Agendas and Minutes 30th April 2009. Matter noted

9. PLANNING.

9.1 COMPLETION CERTIFICATES – None this month.

9.2 Decisions from DLGE:

The following matters were noted. The clerk was given no further instruction.

09/00126/A **Lauriston House, Booilushag**, Approval in Principle for erection of dwelling in grounds; Mr David Allderidge – **Approved 16th April 2009.**

09/00371/REM **Baldromma Beg Farm**, Application to convert farm building into an agricultural workers dwelling and creation of vehicular access; Mr David Moore – **Approved 20th April 2009.**

9.3. Planning For Decision:

The following applications were considered and the clerk instructed in submitting comment to the Planning Authority:

09/00576/B **Stone Building, Ballaglass Farm Yard**, Installation of 5 roof lights; Mrs C.M. Christian.
This application was considered in detail. The Commission has no objection to the proposals and no issues of concern to raise.

09/00513/B **Creg Ny Geay, The Colony**, Installation of 2 Solar Panels; Mr Shaun Murphy.
This application was considered in detail. The Commission has no objection to the proposals and no issues of concern to raise.

09/00550/B **Willow Cottage, The Corony**, Convert garage to provide living accommodation; Mr & Mrs Haigh.
Members of the Commission note that the Applicants operate a bed & Breakfast business at the Cottage; this is under the 'Taking in Guests' Permitted Development Orders. Potential parking implications were discussed and the clerk was instructed to raise these concerns in the Commissioners submission.

9.4 Appeals –

The following matters were noted by Members:

08/01751/B **Primrose Lodge, Slieu Lewaigue**, Replacement of garage doors with uPVC French doors – **Original approval decision reversed on Appeal – permission refused.**

08/01517/B **Maynrys, Glen Mona Loop Road**, Extension to dwelling, driveway and entrance alterations, landscaping works and increase to property cartilage – Original refusal decision reversed. Permission approved subject to 8 conditions including submission of full details of new access and presence of MNH during excavation.

10. Finance

10.1. Approval of cheques:

INV.	DATE	EXPENDITURE	GROSS	VAT	CHQ
1	06-Apr-09	IOM Gov CA Site 1st Qtr	2,585.40	337.23	2340
2	04-May-09	Spotless Cleaners Apr	200.00		2343
3		Marsh Insurance	1,511.27		2344
4		Dhoon PCC	130.00		2345
5		Allansons Nursery	114.41	14.92	2346
6		Feltons	178.73	22.06	2347
7		Chris Littler Web Design	73.00		2348
8		Manx Telecom	56.11	7.32	2349
11		NLASPB	211.55		2352

10.2 Approval of April Finances.

Details of income, expenditure, and bank balances for April were circulated and noted by Members.

11. Any Other Business

Playground equipment in the Glen Mona area –The investigation of provision of childrens' play equipment close to the Dhoon Hall or opposite the Glen Mona Hotel was discussed. Reference was made to the discussions between the church authorities and the DOT about sale of the field south of the Dhoon Hall. A letter is to be sent to the DOT to register an interest in using part of the land as a community facility (see item 3.e above). It was agreed to reserve discussion of this matter until further information is received. The status of land around the Glen Mona Car Park was also discussed.

MF referred to the indication in the April minutes that comments on the **Dreemskerry Quarry Inquiry Process** was conducted. The Commissioners have major concerns, particularly in terms of the public accessibility to the process. She passed notes on these concerns to the clerk which will be prepared for comment at the next meeting.

The Public Session was closed at 10.20 pm

Next Meeting Monday 1st June 2009, 7.30 pm at Dhoon Church Hall

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Appendix 1.

Items of Correspondence in the April 2009 Circulation File.

1. DLGE – Regarding local authority borrowing.
2. Chief Minister's Office – Departmental/Board/Office Service Delivery Plans 2009.
3. MEA – Service Delivery Plan 2009.
4. DOT – Highways Monthly April 2009, Issue 33.
5. DLGE – Regarding Local Authority Borrowing.
6. RTLC – Circulars 256, 257, 258, 259, 260.
7. Tynwald – Notes on the Presentation of Petition for Redress of grievance.
8. Mann Benham – Request for Information on Search fees.
9. DHSS – Information on Cervical Cancer Vaccine Programme.
10. Chronically Sick & Disabled Persons Committee – Report YE December 2008.
11. DOT – Transport Quarterly Spring 2009.
12. IOM Bank – Regarding fees and charges.
13. DLGE – 1st Time buyers Newsletter April 09