

GARFF PARISH DISTRICT COMMISSIONERS

Meeting of the Commissioners

At 35 New Road, Laxey

Minutes of the Meeting

Wednesday 5th August 2020, 7.00 pm

Present:	Mr. J. Quayle (JQ) (Chair), Mr N. Dobson (ND) (Vice-Chair), Mr T. Kenyon (TK), Mr P. Kinnish (PK), Mr L. Miller (LM), Mrs J. Pinson (JP),
In Attendance:	Mr P. Burgess (PB), Clerk, Mr M. Royle (MR), Deputy Clerk, Mrs J. Mattin (JM) Housing Manager.
Apologies:	Mrs M. Fargher (MF), Mr A.J Moore (AJM), Mr J. Smith (JS).

7.00 pm	Public Session - Preliminary Matters for consideration
	To open the meeting and request that Members consider this agenda and declare any interest that they may, or may be perceived to have, in its business. <i>This was noted.</i>
153/20	Planning Matters
	Planning Applications
a)	20/00685/B Sea Level House, Back Shore Road Laxey, Erection of an extension to provide garage and living accommodation and extension of hard standing to provide parking. <i>There were no objections to this application. The clerks were requested to monitor any comment from residents and, if necessary, refer to the Chair prior to any submission.</i>
b)	20/00696/B Pine Lodge, Baldhoon Road, Laxey, Window alterations to both front and rear elevations. <i>There were no objections to this application.</i>
c)	20/00715/B Plot 3 - Field 614664, Ballaragh Road, Laxey, Erection of a detached dwelling with garage. <i>There were no objections to this application.</i>
d)	20/00717/B 1 Victoria Terrace Glen Road Laxey, Replacement of existing glazed conservatory roof with tile. <i>There were no objections to this application.</i>
e)	20/00721/B 17 Reayrt Ny Glionney Drive, Laxey, Erection of a summerhouse, <i>There were no objections to this application.</i>
f)	20/00730/B 24 Baldrine Park, Baldrine, Erection of a single storey extension to rear of dwelling. <i>There were no objections to this application.</i>
g)	20/00796/B Homecroft, Hibernia, Maughold, Alterations to existing conservatory and replacement of glazed roof with tiles. <i>There were no objections to this application.</i>
h)	20/00774/B Thie-Yn-Dreeym, Ballacollister Road, Laxey, Extension to road facing elevation of property. <i>There were no objections to this application.</i>
i)	20/00754/C The Barn Moaney Woods Farmhouse, Lonan Church Road, Laxey, Change of use from office use to residential. <i>There were no objections to this application.</i>
j)	20/00746/B Cape Cottage South Cape, Laxey, Erection of replacement sunroom extension. <i>There were no objections to this application.</i>
k)	20/00770/C Stoneycroft Clay Head Close, Baldrine, Use of summer house within garden as gym for one to one exercise classes (retrospective). <i>Members considered this application very carefully. Correspondence received from five neighbours had been circulated and noted. JP felt that all proposals to initiate business should be considered. It was noted that this was a Retrospective Application and that traffic, noise, and general disruption were being raised as issues in this residential area. The consensus was that this was a good business idea in the wrong location. It was agreed that the Commissioners would submit objection to the proposals.</i>

l)	20/00767/B Laxey Information Centre, Mines Road, Laxey, Alterations to existing window and installation of new door. <i>TK & ND declared an interest in this matter as they were currently serving as Directors on the Trust. Prior to discussion these Members summarised the reasons for the submission of the Application. These were noted. It was also noted that the Board was not 'quorate' now that the two Members had declared the interest. In this circumstance, the Chair considered the scope and impact of the application and determined that Standing Orders should be set-aside to permit the four remaining Members to formulate a submission on the application. This was agreed, the outcome being that there were no Objections to the proposals.</i>
	Approval Notices (DEFA Planning Committee) – the following Approvals were noted. No further instruction.
m)	19/00244/CON Cranleigh Ville, Glen Road, Laxey, Registered Building consent for the demolition elements relating the application 19/00243/B – Approved 27.07.20.
n)	20/00457/B Hillcrest House, Baldhoon Road, Laxey, Installation of a heat pump – Approved 20.07.20.
o)	20/00554/B 1 Minorca Cottages, Laxey, Installation of bi-fold doors and bay window to rear elevation – Approved 20.07.20.
p)	19/01063/B Right of Field 624235, Via Ards to Cornaa, Creation of a dwelling with associated landscaping and access road and erection of detached storage building – Approved 20.07.20.
q)	20/00546/B Oakfield, Old Laxey Hill, Installation of replacement windows – Approved 20.07.20.
r)	20/00146/C Thie Ny Shee (Formerly Matfen) Highfield Drive Baldrine, Additional use of property as Natural Therapies Clinic – Approved 13.07.20.
s)	20/00233/B Thie yn Droghad, Breeze Hill, Laxey, Installation of flue from a multi-fuel stove, and partial re-cladding of Property – Approved 27.07.20.
t)	20/00556/B Clifton, Baldhoon Road, Alterations and replacement of existing windows and doors – Approved 27.07.20.
u)	20/00420/B Fairfield, Agneash, Laxey, Erection of sunroom extension to replace conservatory and erection of rear utility extension to dwelling – Approved 27.07.20.
	Refusal Notices (DEFA Planning Committee)
v)	19/00243/B Cranleigh Ville, Glen Road, Laxey, Demolition of existing dwelling and erection of three dwellings with associated works and access (in association with (19/00244/CON) – Refused 27.07.20 <i>This matter was noted. No further instruction.</i>
w)	20/00082/B Sewage Works, Breeze Hill, Laxey, Erection of replacement sewage treatment works with associated landscaping and bridge for vehicle access – Refused 27.07.20. <i>PK stated that MU should engage in dialogue with the Commissioners. ND added that he felt that communication from MU had been good throughout the last 18 months when compared to the communication offered by some other Government Departments in regard to large development & schemes. JP & JQ agreed with this statement.</i>
	Appeal Notices (DEFA Planning Committee)
x)	20/00417/B Clifton, Baldhoon Road, Laxey, Appeal against refusal of alterations and extensions – pending. <i>This matter was noted.</i>
	Other Planning Matters
154/20	Approval of Minutes
a)	i) Approval of minutes of the meeting of the 15 th of July 2020. <i>These were agreed to be a correct record. Proposed ND. Seconded TK. Unanimous.</i> ii) Approval of the minutes of the EGM of the 22 nd 2020. <i>These were agreed to be a correct record. Proposed ND. Seconded TK. Unanimous.</i>
155/20	Matters Arising & Other Business
a)	Consideration of the Terms of Reference for Sub-Committees. <i>Draft Terms Reference for the Glen Road Recreation Area and the Employment Sub-Committee had been circulated and were considered. JP suggested an amendment to both under which the Chair would be empowered to 'co-opt' a Member onto the sub-committee if a designated Member were unable to attend a meeting. This was agreed. Members agreed to approve the two draft documents with the insertion of the amendment made by JP. Proposed JP. Seconded ND. Unanimous.</i>

b)	<p>To consider Mrs Mattin's review and recommendations regarding 'lead Member' or 'Sub-Committee' options for the management of the Cooil Roi Sheltered Housing Complex (<i>document circulated 01.07.20 & 10.07.20</i>).</p> <p><i>JM's proposals had been circulated and were discussed in detail. It was agreed that a Sub-Committee would be formed that would meet quarterly. The Chair of the sub-committee would also act as a 'Lead Member' at other times to assist any 'day-to-day' liaison that was necessary with JM. If the 'Lead-Member' was not available a Member of the sub-committee would undertake this close 'liaison role as necessary. Proposed JP. Seconded ND. Unanimous.</i></p>
c)	<p>To determine Board/Committee Representation (<i>Reference Appendix 1</i>)</p> <p><i>It was agreed to move this item for further discussion in the Private Session.</i></p>
d)	<p>Feedback from DoI on their plans for a comprehensive 'Parking Survey' for Laxey to include short and long-term recommendations and action-planning.</p> <p><i>The clerks reported that the Commissioners had been contacted by a Senior Strategic Highways Officer from DoI who had advised that the Department was to initiate a 'comprehensive parking survey' on the whole of Laxey. The clerks had been advised that this initiative would be led by an officer from the Department but would also involve contributions from a consultant whom they would appoint. The Department had expressed an intention to 'start with a blank piece of paper' and to 'engage with all stakeholders'. A proposal from a local businessman involving the purchase of land to provide additional parking was noted. The clerks advised that through consultation with the Commissioners many Orders had been put in place by the Department over the last 3/4 years for new parking provisions and changes to parking restrictions in particular areas, but most of these had not been implemented practically as the Department did not have the financial or human resources available. JP referred to a scheme that Martyn Perkins had made her aware of which provided funding for Infrastructure projects. The clerks were instructed to make further enquiries. JP proposed the formation of a sub-committee to examine solutions to the parking issues. ND felt that this was premature at this stage, but agreed that the subject of parking provision in Laxey should become the subject of a further agenda item at the next available mid-monthly meeting. This was agreed. JQ asked Members to submit their ideas and proposals prior to this discussion taking place.</i></p>
e)	<p>To discuss arrangements for entertainment events over the August Bank Holiday weekend 2020 (28th to 31st).</p> <p>The possibility of a 'Laxey Beach day' on Bank Holiday Friday 28th of August was discussed. The clerks advised that a range of providers had been contacted. These were considered. It was agreed that the clerks should make the appropriate arrangements for the day to take place. It was anticipated that there would be a range of kayaking, paddle-boarding, fitness classes, and kids entertainments such as kite-flying, bouncy castles, etc would be on offer. The clerks advised that travel by tram and bus to Laxey would be foregrounded in the advertising campaign. As a consequence a 'shuttle-mini-bus' service would be engaged to bring the public down from Higher Laxey to the Promenade. There followed a discussion of the provision of food outlets. The clerks were instructed to contact local businesses with a view to them providing temporary food outlets in the Promenade Area. If this were not possible then additional outside caterers would be considered.</p>
156/20	General correspondence
a)	<p><i>ND referred to correspondence that had been received from a representative of the Best4Laxey Group. This correspondence had been circulated. A discussion took place. The consensus was that Members could support the group independently, but that the Board as a corporate body would decline the offer to form a joint 'working party' with the group at this stage.</i></p>
157/20	Committees & Boards
a)	<p><i>JQ referred to a recent meeting of the Northern Swimming Pool Board and briefed Members on progress with improvements to the fabric of the building, particularly the entrance door. This was noted by Members.</i></p>
b)	<p><i>ND advised that since re-opening tonnages handled at ECAS had increased by around 50%. It was also noted that NCAS was reporting a general reduction in tonnages during this period.</i></p>

c)	<i>TK advised that the Municipal Association had met, but there had been no guest speaker.</i>
158/20	Officers' Reports –
	Finance – <i>Report to be circulated prior to the mid monthly meeting.</i>
159/20	Cooil Roi Report
160/20	H&S & Maintenance Report – <i>The clerks reported that a quarterly meeting had taken place. The upcoming planned events had been discussed and the advice received was being implemented. PB proposed that a review of the Local Authority's response to the Covid-19 pandemic take place by September in advance of the anticipated 'second wave'. This was agreed. It was noted that the new tennis court fence was currently being erected.</i>
161/20	Any Other Business
a)	<i>JP advised that she had reported a barrel she had seen in Laxey Bay to the harbour authorities.</i>
b)	<i>TK asked when the cash machine at the Co-Op would be in operation again. ND advised that there was a general shortage of hard cash across the British Isles due to the Covid-19 crisis and it was unlikely that this would be a matter that could be rectified in the short term.</i>
c)	<i>LM asked if the names of all Members of the first Garff Board could be included on one of the notice boards displayed in the Board Room. The clerks were asked to investigate if an inclusion could be made on one of the current boards.</i>
d)	<i>MR reported that the possibility of portable ramps to enable access to the Promenade Public Shelter had been investigated. These would cost in the region of £300/£500. It was agreed that other options including a permanent internal ramp should be investigated. JP advised that a Member of the public had submitted a notebook to her which outlined a range of access difficulties experienced in the vicinity of the Promenade including the marking and positioning of kerb ramps and access to the harbour toilets. JP advised that she would seek permission to forward the comments to the Commissioners.</i>
162/20	Matters in Private
a)	<i>A matter in regard to the Commissioners banking arrangements was discussed.</i>
b)	<i>A contractual matter in regard to the 'SuperManx' weekend events organised by the Commissioners was discussed.</i>
c)	<i>ND briefed Members on a contractual matter in regard to ECAS.</i>
d)	<i>Representation on Boards and Committees was agreed. The arrangements are set out in Appendix 1 below.</i>
e)	Meeting closed at pm. Date of next meeting: 19 th August 2020

Appendix 1: Board and Committee Members (as constituted 05.08.20)

Board Representation –
Municipal Association – TK & JS
Laxey & Lonan Heritage Trust – ND & TK
Laxey & Lonan Sports and Community Facilities – ND
Northern Traffic Management Liaison Committee – Any Member/s as required
Northern Neighbourhood Policing Team Community Partnership meeting – TK & PK (note any member/s can attend as required).
Eastern Civic Amenity Site Joint Committee – ND & TK
Northern Civic Amenity Site – JQ
Northern Swimming Pool Board - JQ
Northern Sheltered Housing Committee - MF

Waste Management Steering Group - TK
Cooil Roi Sheltered Housing Complex: Election of Lead Member: ND.
CooiRoi Sub-Committee: ND, MF, TK.
Employment Sub-Committee – ND, JQ, JS.
Glen Road Recreation Area Sub-Committee – ND, PK, TK,