

GARFF PARISH DISTRICT COMMISSIONERS
Annual General Meeting of the Commissioners'

To be Conducted using Video Conferencing Software

Minutes of the Meeting

Wednesday 6th May 2020, 7.00 pm

Present:	Mr J. Smith (JS) (Chair), Mrs J. Pinson (JP) (Vice-Chair), Mr N. Dobson (ND), Mrs M. Fargher (MF), Mr T. Kenyon (TK), Mr P. Kinnish (PK), Mr L. Miller (LM), Mr A. J. Moore (AJM), Mr. J. Quayle (JQ).
In Attendance:	Mrs J. Mattin (JM), Housing Manager, Mr M. Royle (MR), Deputy Clerk/RFO.
Apologies:	Mr P. Burgess (PB), Clerk,
7.00 pm	91.20. Public Session - Preliminary Matters for consideration <i>[Please note that due to technical difficulties MF addressed Members the beginning of the meeting via telephone link. Her comments were addressed could be heard by all Members. To assist context and clarity, comments made by MF at the beginning of the meeting have been inserted where they have relevance in the minutes below. MF joined the meeting at 6.58 pm and left the meeting at 7.10 pm.]</i>
91.20	
a)	That Standing Orders be suspended to permit use of Video Conferencing for the sitting of the Board to be taken virtually. JS to move. JS moved this motion. This was seconded by ND . It was unanimously agreed that the meeting should take place using video conferencing.
b)	To open the meeting and request that Members consider this agenda and declare any interest that they may, or may be perceived to have, in its business. JS to move. No Members indicated that they had any pecuniary interests in any matter/s on the agenda.
c)	To consider a motion submitted by AJM (<i>circulated by email to all Members 17.28 pm, Wednesday 29th April 2020</i>). The Motion to be put is as follows: Suspension of Standing Orders to clarify use of Video Conferencing. <i>Notice of Motion:</i> <i>Proposer: AJM: Seconder: LM.</i> <i>To maintain continuity of business during the Covid-19 restrictions, I propose the current Commissioners posts in office are maintained. This includes Chairman, Vice Chairman, Board Members, Representatives and Committee members; at least until the crisis is resolved or the Board is able to meet in person. I propose this is reviewed at the first monthly meeting each month and in line with Isle of Man Government advice.</i> TK asked for the appendix document to be amended to indicate that PK and himself were the principal representatives on the NTMLG. This was agreed, but it was noted that there were no restrictions on attendance from the Department and that any Member could attend as necessary. A vote was taken. All 9 Members indicated support and the motion was Resolved unanimously.
91/20.b	Planning Matters
	Planning Applications
a)	20/00164/D Rear Wall Of Whitehouse Buildings, Tramway Close, Laxey, Installation of non-illuminated signage. https://services.gov.im/planningapplication/services/planning/planningapplicationdetails.iom?ApplicationReferenceNumber=20/00164/D <i>There were no objections to these proposals.</i>

b)	20/00417/B ,Clifton, Baldhoon Road, Laxey, Alterations and erection of extension. https://services.gov.im/planningapplication/services/planning/planningapplicationdetails.iom?ApplicationReferenceNumber=20/00417/B <i>There were no objections to these proposals.</i>	
c)	20/00420/B Erection of sunroom extension to replace conservatory and erection of rear utility extension to dwelling Fairfield, Agneash, Laxey. https://services.gov.im/planningapplication/services/planning/planningapplicationdetails.iom?ApplicationReferenceNumber=20/00420/B <i>There were no objections to these proposals.</i>	
d)	20/00421/B The House Of Siziers Tent Road Laxey, Installation of replacement windows and door to front elevation. https://services.gov.im/planningapplication/services/planning/planningapplicationdetails.iom?ApplicationReferenceNumber=20/00421/A <i>There were no objections to these proposals made at the meeting. The consensus was that the proposals would involve only very minor changes to the appearance of the windows and door.</i> <i>PK advised that he had not been able to view the application and asked if he could circulate information once he had been able to view the details. It had been noted previously that PK has an interest in a property that is adjacent to the application site which he would need to declare if any further discussion of the matter were to take place at a future meeting.</i>	
	Approval Notices (DEFA Planning Committee) – The following approvals were noted. <i>No further instruction given.</i>	
e)	20/00222/C Fieldhaven Glen Mona Loop Road Glen Mona, Maughold, Additional use of residential dwelling as tourist accommodation – Approved 24.04.20.	
f)	20/00219/B Glen View 7 Ballagorry Heights Glen Mona, Maughold, Replacement of existing glazed conservatory roof with tiles – Approved 24.04.20.	
g)	19/01438/B Cronk Coag 4 Moaney Quill Close, Laxey, Alterations, erection of extension, enlargement of existing window, creation of new window, installation of cladding, rendering works and installation of a flue - Approved 16.04.20.	
h)	20/00158/B St Judes Lodge Old Laxey Hill, Laxey, Installation of a retaining wall – Approved 16.04.20.	
i)	20/00160/B 1 Victoria Terrace, Glen Road, Laxey, Replacement of existing timber door and top light with UPVC composite door and UPVC top light – Approved 07.04.20.	
j)	20/00111/B Orry's Cliff, Ballaragh Road, Laxey, Alterations and erection of an extension – Approved 06.04.20.	
	Refusal Notices (DEFA Planning Committee) – ntr	
	Appeal Notices (DEFA Planning Committee) - ntr	
	Other Planning Matters	
k)	To note: 19/00243/B Cranleigh Ville, Glen Road, Erection of three new dwellings. 'Reiteration submission sent to Planning Committee (being determined by PC 05.05.20). <i>This matter was noted. No further instruction.</i>	
92/20	Approval of Minutes	
a)	Approval of minutes of the meeting of the 15 th of April 2020. <i>These were agreed to be a correct record of the discussions and decisions made. Proposed, ND. Seconded, AJM. Resolved.</i>	
93/20	Matters Arising & Other Business	
a)	To discuss ongoing operational matters in the current public health situation. <i>A report had been circulated by the clerks (appendix 1). This was noted and received.</i>	
b)	To continue discussions of the implications of the current public health situation on the finances of the Commissioners. (<i>documents circulated by email 10.04.20</i>). <i>The documents circulated were noted. SGJ had devised a new reporting format for YE 2020. This would now be adopted for YE 2021. It would allow clear and concise reporting of the Commissioners' financial position on an ongoing monthly basis.</i>	
c)	To discuss further actions to assist the operation of 'The Laxey Lifeline'. <i>It was noted that additional transaction fees were now being levied on the 'Lifeline' Group. MR reported that PPE including nitrile gloves, Hi Vis vests, etc, was being provided to the</i>	

	<i>group for use by the volunteers. JS to contact the group's administrator to ascertain if the Commissioners could provide any further assistance or support.</i>	JS
d)	<i>The exercising of dogs on Laxey Beach. The fact that Dog Bye-Laws relating to Laxey Beach and Promenade areas had lapsed was noted. MR reported that the AGs office were working on replacement laws which it was hoped would be implemented as soon as approval through Tynwald had been obtained. The process had been with the LGU for several years and the current health situation was likely to delay matters further. AJM stated that in the interim the public should be asked to follow the procedures and directions as set out in the by-laws that had lapsed. The signage setting out the directions and limitations was still in situ. It was agreed that the situation would be monitored and that the Commissioners would reiterate their requests to the AG's Chambers and the LGU that the matter be brought to a resolution as speedily as possible.</i>	
94/20	General correspondence	
a)	<i>Rob Holden, IOM Cycling – copy correspondence to DoI Minister in regard to future road use (circulated 28.04.20). This correspondence had been circulated. TK felt that the proposals in the letter to improve the walking, cycling, exercise, environment on the highway were a good idea. The correspondence was noted. No further instruction.</i>	
b)	<i>DEFA – Request in regard to drainage arrangements at 'Thie Spooyt, Dreemskerry, Maughold (circulated 28.04.20). JS summarised the proposals for the installation of a bio-disc unit at Thie Spooyt on Dreemskerry Road in Maughold. Members were advised that DEFA had been contacted in regard to the notification of landowners over whose land the flow from the bio-disc may discharge. MR had been advised that the bio-disc would exit into a soakaway on the property. In storm conditions, however, the flow of water may increase the flow into watercourses across adjacent land. DEFA had advised that they were satisfied that the discharge from the bio-disc would meet the necessary standards and requirements even in storm conditions. There followed discussion of the matter. Several Members expressed concern that third-party landowners were not being advised. Members considered sending a letter to DEFA requesting that they notify landowners of the proposals. Other Members felt that the matter should be left to the discretion and responsibilities of DEFA. The consensus that emerged was that a letter should not be sent. No further instruction given.</i>	
95/20	Committees & Boards – by exception due to suspension of meetings.	
a)	<i>Northern Sheltered Housing Committee – MF advised that progress was being made with construction of the new sheltered housing units at the Mayfield Site in Ramsey. It had been reported that the construction workers were socially distancing. MF also advised that Minister Cannan was to visit the site in the coming days.</i>	
96/20	Officers' Reports – <i>The reports at items 93/20.b & 93/20.c had been noted. Nothing further was reported.</i>	
	Finance – <i>(YE 2020 Documents circulated 01.5.20). The report discussed at 93/20.c was noted. No further instruction.</i>	
97/20	Cooil Roi Report – <i>A report dated 01.05.20 had been circulated by JM. This was noted and received. No further instruction (Further matters were raised by ND see item 99/20.h below)</i>	
98/20	H&S & Maintenance Report – <i>The report at item 93/20.b was noted. MR reported that a local resident had manufactured a supply of washable, cloth face masks for use by staff at Cooil Roi, and by the maintenance/refuse staff should they be required.</i>	
99/20	Any Other Business	
a)	<i>JP suggested that pedestrians accessing Laxey Promenade be directed to walk using a 'one-way' system. JP also proposed that cars be permitted to park on the Promenade Green. PK stated that in his view the public were acting responsibly. AJM & JS concurred adding that it was not the Commissioners' role to attempt to manage these matters. ND stated that he doubted the Commissioners had the authority to dictate these matters to the public. JQ stated that some of the Glens in Maughold were receiving high numbers of visitors. The consensus was that the public must act sensibly and within the government guidance at all times.</i>	

Appendix 1.

Chair, Vice Chair, and Committee Members (as at YE April 2020)

Chairman: Mr Jamie Smith
Vice Chair: Mrs Julie Pinson
Board Representation –
Municipal Association – TK & JS
Laxey & Lonan Heritage Trust – ND & TK
Laxey & Lonan Sports and Community Facilities –
Northern Traffic Management Liaison Committee – Any Member/s as required
Northern Neighbourhood Policing Team Community Partnership meeting – Any member/s as required.
Regeneration Committee – TK, JP & AM
Eastern Civic Amenity Site Joint Committee – ND & TK
Northern Civic Amenity Site - JQ
Northern Swimming Pool Board - JQ
Northern Sheltered Housing Committee - MF
Waste Management Steering Group - TK
Cooil Roi Sheltered Housing Complex: Election of Lead Member – ND was proposed by AM, and seconded by LM.
Employment Sub-Committee – ND, JP, JS.
Glen Road Recreation Area Sub-Committee – ND, JP, PK, TK,

