

GARFF PARISH DISTRICT COMMISSIONERS**Minutes of the Mid-Monthly Meeting**Wednesday 20th February 2019 7.00 pm

Present: Mrs M. Fargher MF) (Vice Chairman), Mr T. Kenyon (TK), Mr P. Kinnish (PK), Mr L. Miller (LM), Mr. J. Quayle (JQ), Mr J. Smith (JS), Mrs J. Pinson (JP).
Clerk, Mr M. Royle (MR), Deputy Clerk/RFO, Mrs J. Mattin (JM),
Housing Manager.

Apologies: Mr N. Dobson (Chairman).

Chairman	<ol style="list-style-type: none"> 1. Request from the Chair in reference to observance of Standing Orders. 2. Request from the Chair that Members consider this agenda and declare any interest that they may, or may be perceived to have, in its business. <p><i>The above requests were noted by Members.</i></p>	
7.00 pm		
31/19	Planning Applications – Officer’s Report Circulated (14.02.19)	
a)	<p>19/00074/B Cornaa House, Ballaglass Glen Road, Cornaa, Erection of a detached garden store. <i>It was noted that the applicant had erected gates and signage mistakenly claiming that the path beside the application site was a "permissive path". Instruction had been sent from DOI to the applicant several years ago to have this removed as the legal status of the path is a "Public Right of Way". The sign was still in place.</i> <i>Members instructed the clerk to ask for a condition to ensure that no aspect of the building including signage could be perceived to be deterring the public from using the adjacent right of way.</i></p>	clerks
b)	<p>19/00075/B St Martins, Old Laxey Hill, Installation of replacement windows to front elevation. <i>There were no objections to this application.</i></p>	Clerks
c)	<p>19/00098/A Field 614795 Ballamenagh Road, Baldrine, Isle of Man, Approval in Principle for erection of dwelling and ancillary shed addressing siting, design, and means of access. <i>It was noted that there were a range of Policies in the Isle of Man Strategic Plan that presumed against development in this location. It was also noted that the land was zoned for agricultural use. The clerk was instructed to submit comment opposing the proposal to the Planning Authority.</i></p>	Clerks
d)	<p>19/00109/B Rosenheath, Ramsey Road, Laxey, Installation of retaining walls with raised patios and associated steps (retrospective). <i>The clerk was instructed to submit comment deferring consideration of this application to the Planning Authority and requesting the intervention of a Building Control Officer at an early stage to assess the adequacy of the retaining wall structures, etc.</i></p>	Clerks
e)	<p>19/00121/LAW Windmill Bungalow, Skinscoe Farm, Ramsey Road, Laxey, Certificate of lawful use as a residential dwelling. <i>The clerk was instructed to submit comment deferring consideration of this application to the Planning Authority.</i></p>	Clerks
f)	<p>19/00086/B Site Adjacent to Laxey Wheel, Installation of toilet facilities to replace existing. <i>There were no objections to these proposals.</i></p>	Clerks
g)	<p>19/00132/B Laxey Valley Gardens North West Corner Junction Of New Road And Captains Hill Laxey, Erection of a two storey building to provide public toilets. <i>This matter was noted. No further instruction.</i></p>	clerks
	Planning Approvals	
h)	<p>18/01126/B Sunny Bank, South Cape, Laxey, Erection of 3 kennel structure – Approved 13.02.19. <i>This matter was noted. No further instruction.</i></p>	
i)	<p>18/01000/B 38 Ard Reayrt, Laxey, Alterations and erection of a two storey extension to side elevation and installation of a flue – Approved 20.02.19.</p>	

j)	19/00020/B The Tholtan, The Lane, Ballagawne Road, Baldrine, Erecton of a shed (retrospective) – Approved 20.02.19. <i>This matter was noted. No further instruction.</i>	
	Planning Refusals - ntr	
	Other Planning Matters	
e)	Planning Appeal: Refusal of Change of Use to Public House, 18/00870/C Liverpool Arms, Main Road, Baldrine. <i>It was agreed that the Commissioners should submit written comment and attend the Hearing should one be called. JP requested that a further approach is made to Heron & Brearley to request the reason for sealing the building with wooden Boards.</i>	clerks
32/19	Approval of Minutes	
a)	Approval of the minutes of the meeting of the 6 th of February 2019. <i>MF had advised of a repeated paragraph at item 24.19.a. which had been corrected. The minutes were agreed to be a correct record of proceedings and the decisions taken. Proposed JP, Seconded JQ. Resolved.</i>	
33/19	Matters Arising & Other Business	
a)	<i>TK noted that a statement made by an officer of the DoI at the January meeting of the Municipal Association in regard to a start date for the Laxey Sea Defence proposals to be initiated had been investigated by the Office and found to be erroneous and premature. No date had been determined should Planning Approval be obtained and the Department decided to progress the proposals.</i>	
b)	<i>JP asked about the Commissioners Social Media Policy. MR reported that this was being re-drafted. It was anticipated that a draft would be ready for discussion and amendment by the Commissioners at the mid March meeting.</i>	
c)	<i>JS reported on the success of the recent beach clean arranged by Beach Buddies at Port Cornaa, Several Commissioners and an officer had been in attendance.</i>	
34/19	General correspondence	
a)	DoI – Regarding future operation of the Shore Road car park in Laxey. <i>A request that the Commissioners consider taking over the administration and operation of the car park had been circulated. A discussion took place and various operational matters were considered. It was agreed to invite representatives from the Department to a meeting to discuss the Department's proposals in detail. Clerks to arrange.</i>	clerks
b)	Resident – Request for play equipment facilities in Maughold Village. <i>This request had been circulated. It was noted that as Maughold Village attracted visitors a play area may be a viable consideration. The consensus was that the play area could be developed in stages over a period. The clerk was instructed to investigate a range of options and report back to the Board in due course on viability and costs.</i>	clerks
c)	Resident – Regarding community project to fund a defibrillator unit in Agneash Village. <i>This was felt to be a very positive proposal. The resident had secured a defibrillator from the Craig's Heartstrong Foundation and was setting up a group to raise funds for a cabinet. It was anticipated that the defibrillator would be mounted on Agneash Chapel. MR advised that the Commissioners could coordinate installation. The consensus was that Members would consider funding the installation costs of the cabinet and defibrillator unit. MR was instructed to provide costs for this.</i>	clerks
35/19	Committee Reports – by exception	
	NNPT – Next meeting Tuesday 13 th November, Ramsey Town Hall, 9.30 am.	
	Municipal Association –	
	Laxey & Lonan Heritage Trust –	

	Garff Regeneration Committee –	
	Eastern Civic Amenity Site Joint Committee – <i>A report compiled by TK was circulated, noted and received. No further instruction.</i>	
	Northern Civic Amenity Site –	
	Northern Swimming Pool Board -	
	Northern Area Housing steering group -	
	Northern Sheltered Housing Committee -	
	Eastern Area Housing steering group -	
	Employment Sub-Committee -	
	Glen Road Recreation Sub-Committee -	
	Waste Management Committees	
36/19	Officer Reports -	
a)	Officers' Report (New Road Matters) - ntr	
b)	<p>Officer's Report (Cooil Roi Matters) JM presented a recommendation on the level of rent to set for YE 20. She advised that although the government had imposed a 2.1 % rise, adjustment to the heating charges could be reduced. The net effect being that the rents could be held for the coming year. This was Unanimously Resolved. Proposed, JP, Seconded, JQ. LM asked if insulation was installed at the complex. JM advised that it was. JM outlined the changes imposed by government which signalled the end of 24/7 on-site Warden cover. A trial of this was to be implemented in due course. JM Advised that there had been two night time call outs in the last three months. JM advised that under the new system there would be cover remotely off-site. The unique location of Cooil Roi was discussed, being remote from ambulance cover. The difficulties of this were discussed. JM advised that the knock on costs of calling ambulances would mitigate against any cost savings. MF advised that the deployment of CCTV was being investigated to provide security if the warden were off-site. Other measures to ensure security were also being considered.</p>	
c)	Health and Safety Report Circulated (14.02.19) <i>This report was received and noted. No further action.</i>	
d)	Works and Amenities Report Circulated (14.02.19) <i>This report was received and noted. No further action.</i>	
e)	Financial Matters – Report circulated (14.02.19). <i>This report was received and noted. No further action.</i>	
37/19	Staffing Matters – ntr	
38/19	<p>Chairman's Report – De-brief on the Lonan Election. <i>It was agreed that this matter should be deferred until the March 6th Meeting when ND, the Returning Officer, would be present.</i></p>	
39/19	Any Other Business -	
a)	<p>To discuss an itinerary for the visit of the lieutenant Governor to Garff Sheading on Friday 5th of April 2019 (<i>generated by MF 18.02.19</i>).</p> <p><i>The clerk was given instruction. A draft itinerary was proposed to include:</i></p> <ul style="list-style-type: none"> • <i>a visit to St Adamnan's (Reverend Dudley & Friends of St Adamnan's to be contacted):</i> • <i>A visit to Laxey Flour Mills (MR to contact the organisation).</i> • <i>A visit to Cooil Roi (JM to coordinate, including lunch)</i> • <i>A visit to a farm in Maughold to view the new lambs (MF to liaise with Mrs Christian – Captain of the Parish of Maughold.</i> • <i>LM to investigate the possibility of a tram being available for a period on the day.</i> 	<p>Clerks JM MF LM</p>

	<i>The clerk advised that Mr Faragher, Captain of Lonan Parish, Mr Rodan, President of Tynwald, and several other Memberes of the community including our MHKs had been contacted previously. Further instruction was given to the clerk in this matter. MR/PB to report back on progress at the meeting on March the 6th.</i>	clerks
b)	<i>Update on investigations into refurbishment of the Laxey Promenade 'Beach Huts'. MR reported on further investigations into a cost-effective approach to refurbishing the building. A further quote had been requested from an Island company, and an alternative approach in which the Commissioners would take a more prominent role in 'project managing the works' was being evaluated; this would be based on a model in which individual specialist contractors such as joiners, metalworkers, etc would be engaged to work on specific aspects where necessary. MR to report on progress in these matters at the March 6th meeting. There followed a general discussion of how the huts might be managed once refurbished. No further instruction.</i>	
c)	<i>Resident – Re: Commissioners taking over administration of Lonan Burial Authority. Correspondence requesting that the Commissioners publish a 'business case' which gives 'full explanation of the reasons why the local authority is taking this action (email communication received 18.02.19). It was noted that discussions with the church were in the initial stage. It was agreed that the 'in-principle' decision to take over the administration of the Lonan Burial Authority. subject to a due diligence process, should be re-iterated on the web-site and social media to assist in ensuring that the public is aware of the intention in this matter.</i>	clerks
d)	<i>Sandygate Farm Shop – Request for trading licence (information circulated 19.02.19). This matter was discussed. It was noted that the communication indicated that the goods to be sold were; 'fruit and veg'. and that the proprietor had requested a weekly pitch on Laxey Promenade. It was agreed that permission for a three month trial should be granted. Clerks to contact the proprietor and advise of the decision.</i>	clerks
	<i>It being 9.00 pm JP proposed that Standing Orders be suspended so that the business on the agenda could be dealt with. Seconded, JS. Resolved.</i>	
e)	<i>Mary Palmer, Laxey Post-master – Request for the Commissioners to consider the impact of the loss of car tax disc issues and the withdrawal of other government services from Post Office Counters (information circulated 19.02.19). Members expressed concern that individual Departments of government were proposing to move several services to digital means without considering the effect on sub-post offices. The threat of these changes to the viability of Laxey Post Office were discussed. It was agreed that the Commissioners should write to the Tynwald Select Committee considering these matters with a view to indicating the Board's concern that as the general move to digital services continues in society a wider, coherent, strategy should be drafted and implemented to ensure that Post Offices remained viable entities in the future. Clerks to draft and submit. It was also agreed that the Manager of Laxey Post Office to discuss these matters further. Clerks to arrange.</i>	clerks
f)	<i>Laxey Valley Heritage Trail Project – Draft Destination Management Plan for consideration (information circulated 19.02.19). This was noted with interest. It was agreed that the Commissioners should meet with Dr. Hubbard and Mrs Kinrade for an update on progress with the project and to discuss the role of the Commissioners as the project goes forward. Clerks to arrange.</i>	clerks
g)	<i>It was agreed that JP should attend the next political surgery at the Glen Mona Hotel, 10.30 on Saturday 2nd of March.</i>	
h)	<i>Correspondence inviting the Commissioners to participate in the Flower Festival was considered. It was that JM would organise a display at Christ Church and atCooil Roi. The theme is to be 'Working Together'.</i>	JM
i)	<i>Correspondence from L&LHT – It was agreed that a sum of £3,100 should be contributed to the Trust to provide Tourist Information Services from the Heritage shop on Mines Road.</i>	

j)	<i>JP suggested that a review of the Garff Amalgamation be considered. She noted that the Authority had been operating for three years and felt that now was a good time to review its structures and strategies, etc. This was noted by Members.</i>	
k)	<i>IOM Construction Federation – Invitation to a briefing. Date to be announced. It was agreed that JP and an Officer should attend when further details were announced.</i>	
9.58 pm	The Public Session of the meeting closed.	
40/19	Private Session	
a)	Cooil Roi – A discussion took place relating to an allocation matter.	
10.52	<i>The meeting was closed.</i>	
	Date of next meeting: Wednesday 6 th March 2019	