

**GARFF PARISH DISTRICT COMMISSIONERS**

**Minutes of the Mid Monthly Meeting**

Wednesday 16<sup>th</sup> May 2018 7.00 pm

**Present:** Mr S. Clague (SC), Mr N. Dobson (ND) Chairman, Mr T. Kenyon (TK), Mr P. Kinnish (PK), Mrs J. Pinson, Mr. J. Quayle, Mr J. Smith

**In Attendance:** Mr P. Burgess (PB), Clerk, Mr M. Royle (MR), Deputy Clerk/RFO,

**Apologies:** Mrs M. Fargher (MF), Mr L. Miller (LM), Mrs J. Peel (JPL) Housing Manager

	<i>ND opened the meeting at 7.00 pm. He proposed that agenda items 16/18 a &amp; b were brought forward for discussion to the beginning of the meeting. This was agreed.</i>	Acti on
<b>16/18</b>		
<b>a)</b>	<p>All Saints Church - To discuss the proposal for the Commissioners to acquire All Saints Church Lonan and operate it as a community facility following the briefing given to Members on the 18<sup>th</sup> of April 2018.</p> <p><i>ND referred Members to the briefing they had been given on the 18<sup>th</sup> of April 2018 regarding the initial findings of the investigations into the viability of the proposal to acquire the church building and operate it as a community facility. He also advised that the Commissioners had been contacted by the Church Authorities who had advised that a third party organisation had submitted a proposal to them to acquire the church. The Commissioners would be briefed on this new proposal in due course. MR had advised of the estimated costs of refurbishing the building to a standard in which it could be opened. There would then be a rolling programme of ongoing maintenance of the fabric of the building. He referred to the figures obtained from six venues across the island which it was anticipated gave some indication of the likely income and running costs of a community centre. JPN felt that if the Commissioners were to progress the project then a further comprehensive Needs Analysis incorporating consultation with residents and a detailed projection of specific activities for which the building could be used needed to be obtained. Only then could the viability of the project be assessed. She felt that this needed to be obtained before any further costs were incurred. MR advised that the cost of such further analysis would be minimal. However, there would be a cost in the region of £8,000 if the necessary range of structural and timber surveys, etc were undertaken. These matters were noted. ND proposed that further discussion of the Commissioners proposals be suspended until the Commissioners had been briefed on the details of the new third party proposal. This was agreed.</i></p>	
<b>b) n</b>	<p>All Saints Church – Email from residents in response to the item in the Garff Newsletter. Correspondence in regard to the Commissioners proposal to acquire All Saints Church had been received on the 5<sup>th</sup> of May 2018. This was read and noted. The letter expressed concern with the proposal. The view of the correspondent being that other organisations such as MNH were more suitable bodies to preserve redundant church buildings.</p>	
<b>13/08</b>	<p><b>MUA Regional Sewerage schemes Laxey and Garwick catchments – Meeting with MUA – PLEASE NOTE THIS MEETING BEEN POSTPONED AND WILL BE RESCHEDULED, DATE TO BE CONFIRMED.</b></p> <p><i>This was noted.</i></p>	
<b>14/18</b>	<b>Planning Matters</b>	
	<b>Planning Applications</b>	
<b>a)</b>	<p><b>PA 18/00427/B</b> – 10 Dumbells Terrace, Replacement of existing front door with textured GRP woodgrain finish door in white.</p> <p><i>There were no objections to this application.</i></p>	
<b>b)</b>	<p><b>PA 18/00432/B</b> - Part Of Field 624380 Jacks Lane Port E Vullen, Maughold, Widening of existing eastern field access to provide double gated access, and creation of area of hard standing within field entrance with sod banks at south east/south west sides (retrospective). <i>The Commission objected to this retrospective development. It was noted that it had had a significant impact on the character of the immediate area. JQ expressed concern that the</i></p>	-

	<i>widening had been carried out by contractors working for government. It was agreed that the Commissioners should write to the Planning Authority expressing their alarm that this work had been undertaken without approval. The Commissioners would also write to Isle of Man Transport insisting that they follow proper procedure and, in particular, respect planning legislation in their operation of the railway.</i>	
c)	<b>PA 18/00452/B</b> – Bun Try Skyn, Croit e Quill Road, Lonan, Alterations to height of existing windows on west and east elevations. <i>JPN declared an interest and signed the book accordingly. There were no objections to this application.</i>	
	<b>Approval Notices (DoI Planning Committee)</b>	
d)	18/00034/B, Reayrt ny Glionney, Lonan, Erection of 13 dwellings with associated landscaping and open space – Approved 14.05.18. <i>JQ referred to the approval for 13 dwellings at Reayrt ny Glionney. He asked if the Commissioners would be able to have an input in regard to the landscaping plan that was a condition of the approval. MR stated that it was likely that the Commissioners would have responsibility for maintenance and use of the public areas in the future. It was agreed that the Commissioners should write to both the planners and the developer requesting that the Commissioners have an involvement in the drafting of the plan. JQ and JPN suggested that picnic benches and facilities for older persons recreation be considered.</i>	clerks
e)	18/00216/B, Balley Beg, Lonan Church Road, Construction of a chimney – Approved 15.05.18. <i>This approval was noted.</i>	
	<b>Refusal Notices (DoI Planning Committee) - no refusal notices received.</b>	
	<b>Appeal Notices (DoI Planning Committee)</b>	
f)	<b>PA 17/01137/B</b> – Ballagorry Heights, Ballagorry Drive, Glen Mona, Maughold, Conversion of garage for additional living accommodation. Appeal lodged, request for written statements of case to be submitted by 5pm on 29 <sup>th</sup> May 2018. <i>This matter was noted.</i>	
	<b>Planning Enforcement (DoI Planning and Building Control) - no matters raised.</b>	
<b>15/18</b>	<b>Approval of Minutes</b>	
a)	Approval of minutes of AGM and meeting 2 <sup>nd</sup> May 2018. <i>These were agreed to be a correct record of the discussions and decisions made. Proposed JPN, Seconded JQ. Resolved.</i>	
<b>16/18</b>	<b>Matters Arising &amp; Other Business</b>	
<b>17/18</b>	<b>General correspondence</b>	
a)	<b>Skate Equipment Improvements</b> – Correspondence received requesting the Commissioners review the equipment provided. <i>The new skateboard developments in Port St Mary and Braddan were referred to. Several letters from local youngsters requesting improved skateboarding facilities were circulated and read. JJ ND proposed a meeting on Glen Road to assess the range of current facilities in the area with a view to improving and extending these areas. Reference was made to the proposal for a sports hall on Glen Road. JPN asked for details of the number of children in the immediate vicinity. JS felt that if a facility were provided, users would travel from further afield in Garff and beyond. MR advised that there were upwards of 600 children in Garff according to the census. ND felt that there were many possibilities that could be considered. MR advised that exercise equipment for persons above 16 could also be considered. TK referred to such exercise equipment in Mooragh Park in Ramsey which seemed to be well used. SC felt that a long term policy needed to be implemented. ND proposed that a site visit to Glen Road be arranged at a forthcoming mid-monthly meeting to begin such a process. Clerks to suggest suitable dates.</i>	clerks

b)	<p><b>Standing Orders Section 4: Election of Authority Chairman and Vice Chairman –</b> Email from <b>SC</b> requesting discussion.</p> <p><b>SC</b> apologised for his absence at the AGM which had resulted in him not participating in the vote that was taken to elect a chairman. He asked whether in this circumstance the decision could be reconsidered. Members considered this and noted that a vote had taken place, a chairman had been elected, and a decision made with a quorum. The consensus was that the decision made at the AGM should not be revisited.</p> <p><i><b>ND</b> advised that at the previous meeting the clerks had already been instructed to report on any changes to Standing Orders which might make the election process more efficient. A discussion of the various options for electing a chairman took place. Some Members felt that there should be a system of electing a member as chairman from each ward in rotation. Other Members felt that this aspect should not be a factor in the election of the chairman, rather the system should be based on merit. <b>JS</b> suggested that the clerks should consider recommending that nominations for the office of Chairman and Vice-Chairman were submitted in advance, perhaps 48 hours or 7 days in advance of the AGM. The consensus was that this was an idea that should be closely considered. There followed discussion of whether the vote should be by a show of hands or by written ballot: there was no consensus on this aspect at the meeting. Members reiterated the request made to the Clerks at the previous meeting to report back with a range of recommendations in due course.</i></p>	clerks
c)	<p><b>Onchan District Commissioners –</b> Invitation to attend Civic service at St Anthony’s Church on Sunday 20<sup>th</sup> May 2018 at 2.25pm. <b>ND</b> to attend. <b>TK</b> to attend on behalf of IOM Municipal Association.</p>	
<b>18/18</b>	<b>Committee Reports – see below:</b>	
a)	<p><b>Northern Traffic Management Liaison Committee –</b> <b>TK</b> advised that several matters were being attended to. These being, drainage on Church Road and the resurfacing on Rencell. <b>PK</b> added that the Department had advised him they were assessing improvements to the DOI depot on Glen Road. <b>MR</b> advised that a further, very firm request for the re-painting of all the Double Yellow Lines in Laxey had been made. The Department had confirmed that this was scheduled but could give no precise date for painting works to be commenced or completed.</p>	
b)	<p><b>Regeneration Committee –</b> It was noted that the DoI led Regeneration Committee appeared to be disbanded. In these circumstances it was agreed to form a 'Regeneration sub-committee'. Principal Members, <b>JPN, TK</b> and <b>JS</b>. All members welcome to attend, however. A meeting would take place on the 27<sup>th</sup> of May, 7.00 pm in the Board Room at the New Road offices.</p>	
c)	<p><b>Eastern Civic Amenity Site Joint Committee -</b> <b>TK</b> was added to the list of representatives.</p>	
d)	<p><b>Northern Civic Amenity Site –</b> <b>JQ</b> advised that the AGM had taken place recently. The first year of operation by the cluster of local authorities had been deemed to be successful. The year had completed within budget. No operational changes had been proposed or discussed.</p>	
<b>19/18</b>	<b>Officers Report</b>	
a)	<p><b>Prash Laxaa Event – Sunday 6<sup>th</sup> May at 2pm –</b> Post event debrief. Clerks to report. The consensus from the public, the bands and the Commissioners was that this event had been very successful. <b>ND</b> proposed that letters be written to the Island’s bands inviting them to Prash Laxaa 2019. It was agreed that this should take place on Sunday the 5<sup>th</sup> of May 2019 over the same Bank Holiday weekend. Further consultation and planning for next year’s event would take place once the number of bands participating had been established. It was noted that the event was part of the focus on 'Destination Garff', which was designed to encourage the feeling amongst Island residents that Laxey and Garff were destinations to linger in rather than places to travel through to other locations.</p>	

b)	<b>Finance – PB</b> advised that information would be circulated in due course.	
c)	<b>Health and Safety –</b> No issues to report. The 'Prash Laxaa' event had passed without any incidents being reported. A full debrief would take place with the Commissioners H&S consultant in due course.	
d)	<b>Works and Amenities –</b> No matters reported. List of monthly activity to be circulated at the June 13 <sup>th</sup> Meeting.	
e)	<b>Cooil Roi Sheltered Housing Complex –</b> The lamp post had been replaced. <b>JPL</b> was currently drafting a pet policy for the complex based on the Commissioners comments at the last meeting. The Department were content with the arrangements as proposed by <b>JPL</b> for an 'out of hours' Warden Service that relied on local staff rather than a remote call centre. The intention was to 'trial' the new system for a period of three or six months before implementation.	
f)	<b>GDPR –</b> Update from Clerk and JPL and appointment of Data Protection Officer. <b>PB</b> outlined how the Commissioners were planning to meet their responsibilities in terms of this matter. A 'data map' setting out how and when different types of record are stored and disposed of will be finalised. <b>JPL</b> was nominated as the authority's 'Data Protection Officer'. This appointment was proposed by <b>JS</b> , seconded by <b>TK</b> and Resolved.	
<b>20/18</b>	<b>Staffing Matters –</b> ntr	
<b>21/18</b>	<b>Chairman's Report</b> <b>ND</b> advised that he had represented the Commissioners at the recent Laxey Football Club dinner. He would represent the Commissioners at the Onchan Civic Service on the following Sunday.	
<b>22/18</b>	<b>Any Other Business</b>	
a)	<b>Date of Next meeting –</b> The next meeting is scheduled for 6 <sup>th</sup> June which is during TT. Recommend moving the meeting back one week to 13 <sup>th</sup> June. <i>This change was unanimously agreed.</i>	
b)	Correspondence from Mrs Clare Christian CP, Captain of the Parish of Maughold. <i>Communication with the new Captain of the Parish of Maughold was noted, read and welcomed.</i>	
c)	Request for a street trading licence for a mobile ice cream vehicle. <i>The clerks were instructed to request further information from the correspondent particularly in terms of locations and frequency. SC referred to the number of requests for street trading which had been submitted in recent months. He felt that central government should impose an island wide policy. It was noted that the powers to grant licences was delegated to local authorities by central government, and that currently the OFT sets the level of charge for the licence. JS proposed raising this matter at a future Isle of Man Municipal Association meeting. This action was agreed.</i>	clerks  JS/TK
d)	Quotation in regard to replacement windows for the Promenade toilet building. <i>A quotation for replacement windows in this building was discussed and approved. Proposed JQ. Seconded, TK. Resolved. Clerks to contact planners in regard to planning requirements.</i>	clerks
e)	Re-siting of the Ramsey Bound Bus Stop at Minorca Crossroads. The Commissioners have received indication from the land owner that he does not wish to dispose of the land. <i>This was noted with regret as the land would have been a suitable location for a re-sited bus stop.</i>	
f)	<b>Update on preparations for the Sea to Summit Fell Race 2018</b> <i>Information was provided in regard to the arrangements for this event. It was noted that this year the race was a round of the English Fell Running Championships and that it would attract a large amount of competitors to Laxey from the UK as well as the Island. There followed a discussion of the 'entertainments' on the promenade that the organisers were arranging. At this point ND and JPN declared that they felt they had interests and would take no part in the discussion. JQ chaired this section of the meeting. Practical arrangements for the racing element of the weekend were noted. The organisers would be fencing off the main Promenade Green and</i>	

	<i>had applied for an alcohol licence within that zone. The terms of the licence would stipulate who was allowed access to this area and other conditions. The Commissioners would be seeking to find access to water and electricity for the organisers. There followed a discussion of arrangements for clearing the site and refuse removal. It was noted that clearing the site after the event was the responsibility of the organisers, however the Commissioners would supply additional bins, some would be marked for recyclables. It was agreed that the event would encourage visitors to the area. Bookings from UK competitors had already been received at the campsite.</i>	
<b>g)</b>	<b>Temporary 50 mph speed limit A2 Coast Road for TT festival Period.</b> <i>MR reported that this had now been announced. The Commissioners had been involved with the RPU in selecting sites for the temporary speed and campaign signage. A request for assistance with erecting signage was noted: the Commissioners would assist with resources as necessary and available. The SID signs would be utilised in Glen Mona and Baldrine to encourage adherence to speed limits through residential areas. There would also be a deployment in Laxey to assist in calming traffic through the village.</i>	
<b>h)</b>	<b>SC</b> requested information on the future of the Beach Huts. <b>MR</b> advised that there were several options that could be considered. A report would be produced by the office and presented at the June meeting outlining these options.	
<b>i)</b>	<b>PK</b> requested information in regard to the surveys on 35 New Road. He was advised that these were being sought.	
<b>j)</b>	<b>JS</b> informed Members that he had attended the political surgery at the Glen Mona in Maughold on Saturday 12 <sup>th</sup> May.	
<b>k)</b>	A request for the installation of CCTV from the proprietors of 'The Shed' was discussed. <b>PB</b> advised that the information commissioner had been consulted, and that a reputable company would install the equipment. It was agreed that this installation should be permitted.	
	<b>No matters were discussed in Private Session.</b>	
	Meeting Closed at 9.32 pm. Date of next meeting: Wednesday 13 <sup>th</sup> June, 7.00 pm	