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| GARFF PARISH DISTRICT COMMISSIONERSMinutes - Statutory Meeting Wednesday 21st March 2018, 7.00 pm |
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| **Present:** Mr N. Dobson (ND), Chairman, Mrs M. Fargher (MF), Mr T Kenyon (TK),  Mr P. Kinnish (PK), Mr L. Miller (LM), Mr. J. Quayle (JQ), Mr J. Smith (JS). **In Attendance:** Officers: Mr P. Burgess (PB), Clerk, Mr M. Royle (MR), Mrs Julie Peel (JPL), Housing Manager. **Apologies:** Mrs J. Pinson (JPN), Mr S. Clague. |
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| **Chairman** | To open the meeting and request that Members consider this agenda and declare any interest that they may, or may be perceived to have, in its business.*The Chairman opened the meeting at 7.00 pm with this request.* |  |
| **198/17** | **Planning Matters** |  |
|  | **Planning Applications**  |  |
|  | Correspondence from the Department regarding the alleged Breach of Planning Control - Field entrance, Field 624380, Jack's Lane, Port e Vullen - update from the Department). *This correspondence indicating that a retrospective planning application was being submitted was noted.*  |  |
|  | 18/00216/B - Balley Beg, Lonan Church Road, Construction of a chimney.*There were no objections to these proposals.* |  |
|  | 18/00218/B - Thie Vooinjer Veg, Croit e Quill Rd, Erection of a garden store, lower patio area and retaining wall. *JQ advised Members that there was also an approval for an extension at this property in 2017 and that this extended the ‘developed’ area of the property further. This was noted. Notwithstanding this, the Board had no objections to these proposals.* |  |
|  | 17/01137/B Ballagorry Heights, Ballagorry Drive, Maughold, Amended plans for the conversion of garage for additional living accommodation.*There were no objections to these proposals. It was noted that the application was now for residential rather than B&B/self-catering accommodation. It was also noted that a window was to be moved to assist in retaining privacy.* *Comments submitted by a neighbour in regard to loss of privacy were considered, but it was resolved that consideration of this aspect should be deferred to the expertise of the Planning Officer and Planning Committee.* |  |
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|  | **Approval Notices –** *The following approvals were noted. No further actions requested.* |  |
|  | 18/00136/B 1 Ravenscliffe, Telephone Exchange Road, Laxey, Replacement of existing annex roof with tiled roof - Approved 15.03.18.*This decision was noted. No further instruction.* |  |
|  | 18/00116/B Dreemskerry Lodge, Erection of a retaining wall – Approved 21.03.18. |  |
|  | 18/00091/B Denizli, Booilushag, Erection of a replacement dwelling with landscaping – Approved with a range of conditions 09.03.18.  |  |
|  | 18/00042/B Cronk ny Killey, The Jallow, Maughold, Variation of condition 1 of PA 13/91300/B for the demolition of existing and erection of a replacement dwelling, to extend period of approval for a further four years – Approved with a range of conditions 09.03.18. |  |
|  | 17/01020/C Elgin Stables, Jacks Lane, Port e Vullen, Amendments to extension approved under PA 09/00152/B – Approved 08.03.18. |  |
|  | **Refusal Notices -**  |  |
|  **k)** | 17/01219/B The Haven, Agneash, Alterations to garage to create ancillary accommodation – Refused 09.03.18. *This refusal was noted.* |  |
|  | **Appeal Decisions -** |  |
|  **l)** | 17/00006/B Cliffside and End Café, The Promenade, Laxey, Demolition of existing dwellings, garage, etc, and erection of four dwellings – *Application approved with conditions. Originally Refused by the Planning Committee, this decision confirmed by the Planning Inspector. Refusal decision subsequently reversed by the Minister. This approval and the conditions, particularly those pertaining to maintaining access and construction procedures, therein were noted and discussed.*  |  |
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| **199/17** | **Approval of Minutes** |  |
|  | Approval of minutes of the meeting of 7th of March 2018. *These were agreed to be a correct record. Proposed,* ***MF****. Seconded,* ***TK****. Approved.*  |  |
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| **200/17** | **Matters Arising & Other Business** |  |
|  | Update received from the organisers on arrangements for the English Fell Running Championships in Laxey in July 2018. ***PB*** *advised that arrangements were ongoing. Sean Mclachlan was organising the event including the possibility of entertainment during the day and into the evening on Laxey Promenade. Property owners in the vicinity had been approached and were generally supportive of the event taking place.* ***PB*** *had advised Mr Mclachlan regarding the provision of adequate parking. Clerks to provide reasonable and necessary assistance to Mr Mclachlan*  |  |
|  | *To discuss the setting of a final budget for 'Prash Laxaa - The Great Laxey Brass Band Festival' on Sunday 6th of May 2018.* ***MR*** *advised that arrangements were ongoing with the bands, venues and insurers. An event safety plan would be drafted by early April. Contingency measures were also being planned in case of poor weather. The clerks were given a budget of up to £500.00 should funds be required to operate and advertise the event. Final details will be presented at the meeting on April 11th 2018.*  |  |
|  | ***MF*** *advised that the MUA were carrying out a survey on the sewage system in the Ballagorry Area in Glen Mona. She felt it would be appropriate to advise the MUA if planning applications were submitted for new development in the vicinity.* ***MR*** *stated that he had contacted the MUA to advise of the current application for five dwellings on Ballagorry Drive which may have an impact on the Glen Mona treatment works.* |  |
|  | ***MR*** *reported that the proposed ‘summer scheme’ in Laxey would be run by the Youth Service for ages 8 -12 years for a two week period. A range of activities would be undertaken including beach play, visits to the museum, wildlife park, etc. The organiser had asked if the Commissioners had any ideas for a ‘community project’ the young people might undertake. Members to contact the office with any appropriate activities they can suggest.*  |  |
|  **e)** | *The clerks were asked to investigate an approach to beach cleaning options at Garff’s beaches. Maughold had previously made arrangements with Beach Buddies whilst several volunteers undertook beach cleaning at Laxey. Clerks to report back at the meeting on April 11th 2018.* | clerks |
|  **f)kl** | ***PB*** *advised that he had had further discussions with the Ballakarran Meat Company in regard to issuing an operating a mobile shop selling meat and farm foods at set times from Mines Road and at Cooil Roi. PB proposed a provisional licence be issued for a three month period. This was agreed. PB to contact the company and make further arrangements.**MR advised that another potential mobile facility operator had made contact with the office with a view to running a mobile coffee/refreshment business in Maughold. A meeting would take place on the 22nd of March at which the clerks would obtain further details. Clerks to feedback to the Board at the meeting on the 11th of April 2018.*  | PBclerks |
| **201/17** | **General correspondence**  |  |
|  | ECAS - Regarding a date for the next meeting & to consider the recommendations for setting new charges for the disposal of WEEE goods at the site (previously circulated). ***ND*** *to request that meetings of the ECAS Committee were held more regularly on a quarterly basis. The Board resolved that they could not agree to increase the charges for disposal of WEE goods at the site until the ECAS Committee had met to discuss the matter. Clerks to advise Paul Cowin at ECAS.*  |  |
|  | IOM Post - regarding a review of the mail delivery service and the affordability of the Island's Post Offices (previously circulated).*It was agreed that IOM Post should be contacted and advised that the Commissioners are very keen to see that the sub-post office facility in Laxey is retained. It was noted that two other sub-post offices had been lost in Garff in the last decade; this in addition to the loss of the Isle of Man Bank.* | clerks |
|  **c)** | Katherine Mather – Information on the proposed operation of a mobile beauty vehicle or ‘Glampervan’ for discussion. *It was resolved that the clerks should contact Ms Mather and make arrangements for the issue of a provisional licence that would run for three months. This would permit trading at an agreed frequency at Mines Road and on Laxey Promenade for a trial period.*  |  |
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| **202/17** | **Committee Reports -** ntr |  |
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| **203/17** | **Officer Reports** |  |
|  | **Finances –** Documents to be circulated separately. |  |
|  | **Health and Safety –**To consider the Garff Commissioners Health and Safety Document (finalised copy circulated 21.03.18) for approval and adoption as the H&S policy for the authority.*The attention of Members was drawn to this document. It was anticipated that it would be accepted as policy at the meeting taking place on the 11th of April 2018.* |  |
|  | **Works and Amenities -*** Update on the replacement boiler at 35 New Road which had recently failed.

***ND*** *had sanctioned the purchase of a new boiler for the New Road offices as an emergency measure. The Board considered the matter and agreed that the purchase should be approved and the invoice settled. The total cost of the new installation was £3,500.00.** To discuss provision of electric car charging points in Garff.

*PB advised that discussions were ongoing with Manx Utilities, DoI and MMD who operated a fleet of electric vehicles to assess the need for the provision of charging points for electric vehicles. Various locations were being considerd throughout Laxey and Garff.** ***MR*** *advised that the Commissioners were attending an appeal on the 22.03.18 in regard to their application to provide children’s play equipment at Church Close, Lonan. A local resident had appealed against the Planning Committee’s decision to unanimously approve the application.*
* ***PK*** *raised concerns with several stepped access points onto Laxey beach. Clerks to refer the concerns to DoI Harbours.*
 | clerks |
|  | **Cooil Roi Sheltered Housing Complex –** ntr |  |
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| **204/17** | **Staffing Matters –** *It was noted that,* ***Mr Stephen Partington,*** *the authority’s maintenance operative was currently away coaching the Isle of Man Athletics team at the Commonwealth Games in Australia. The Commissioners wished Stephen and the Isle of Man Team the very best of luck for the tournament.* |  |
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| **205/17** **a)** | **Chairman’s Report – Public Statements to the Press or on any Public Forum.*****ND*** *referred to Standing Order number 41, when they made public statements to the press or on any public forum.* ***ND*** *read Standing Order 41 which states:**Only the Authority Chairman, or any other person authorised by him, shall make any public statement on behalf of the Authority in relation to any matter connected with the Authority’s business or any statement which may be construed as purporting to represent the Authority in regard to matters of public interest or public business.”****ND*** *added that if any Member makes comment in the press or via a public media they should make clear that the views they express are their own and not necessarily those of the Board of the Commissioners.*  |  |
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| **206/17** | ***Any Other Business*** *(Any other* ***URGENT*** *business as authorised by the Chairman for consideration).* |  |
| **a)** | To discuss a new policy on document/data retention. |  |
|  | TK raised concerns about the amount of litter in the hedgerows asking if signage could be considered. This was discussed, but was not considered an effective solution. PB suggested that the Beach Buddies organisation could be approached for advice and guidance. Clerks to contact Mr Dale. |  |
| **b)** | *Correspondence from Mr Clegg the proprietor of the Shed in regard to leasing the beach huts on Laxey promenade was read and considered. Clerks to meet Mr Clegg to discuss this proposal further. It was noted that any action to lease the beach huts would have to be fulfilled by a public tender process.* |  |
| **c)** | ***PK*** *advised that the Laxey Duck Race would be held on the 13th of May.*  |  |
| **d)** | ***MR*** *referred to the daffodil Competition judging which had taken place in both Laxey and Dhoon Schools this week.* ***JS*** *and* ***MF*** *had judged at Dhoon, whilst Michelle Storton from Manx Birdlife and Mr Moughtin’s family, including his grandchildren, had judged at Laxey. The events had been extremely successful and demonstrated the excellent community links between schools and Commissioners. Thanks to Mrs Dudley, Mr Kelly and all staff at the schools for their assistance.*  |  |
| **207/17** | **Private**  |  |
|  **a)** |  *A staffing matter in regard to holiday entitlement was discussed.* |  |
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|  | Date of next meeting:- Wednesday 11th of April 2018  |  |