

**MINUTES OF THE GARFF PARISH DISTRICT COMMISSIONERS
Annual General Meeting and Mid Monthly Meeting**

Wednesday 17th May 2017 7.00 pm

Present: Mr S.Clague, Mr N. Dobson, Mrs M. Fargher, Mr T Kenyon, Mr P. Kinnish,
Mr L. Miller, Mr R. Moughtin, Mrs J. Pinson, Mr. J. Quayle.

In Attendance: Mr M.Royle, Deputy Clerk/RFO, Mrs Julie Peel
Housing Manager,

Apologies: Mr L. Miller (LM), Mrs J. Pinson (JP), Mr P. Burgess, Clerk.

Meeting began at 7.01 pm.

Action

01/17 Election of Chairman

Mr Dobson opened the meeting as Chairman to YE 17. He vacated the chair to permit the Deputy Clerk to facilitate the election of a Chairman for YE18.

In this role MR asked for nominations. Mr Quayle nominated Mr Moughtin.

Mr Moughtin declined the nomination as he did not feel he could not fully commit to the role at this stage. Mrs Fargher declared herself supportive of the concept of the chairman being selected by rotation unless there were other circumstances to consider. She nominated Mr Dobson as Chairman for the reason that the Garff Authority was a new body and would benefit from continuity in the coming year. This was seconded by Mr Moughtin. Mr Dobson duly accepted the nomination. Those Members present all indicated their support for this nomination and Mr Dobson was installed as Chairman. For purposes of continuity, Mr Dobson nominated Mr Moughtin as Vice-Chairman. Mr Moughtin declined the nomination on the same grounds as given earlier.

02/17 Election of Vice Chairman

Mr Moughtin nominated **Mrs Fargher** as Vice-Chairman. This was seconded by **Mr Clague** and the nomination was carried unanimously.

03/17 Board Representation – ND proposed that for continuity that membership of the various committees below remain the same as in the previous year. This was seconded by JQ and agreed.

a) Municipal Association – Mr R. Moughtin, Mr L. Miller.

b) Laxey & Lonan Heritage Trust – Mr P. Kinnish, Mr T. Kenyon.

c) Laxey & Lonan Sports and Community Facilities – Mr N. Dobson, Mr L. Miller.

d) Northern Traffic Management Liaison Committee – Any Member to attend as required.

e) Northern Neighbourhood Policing Team Community Partnership meeting – Any Member to attend as and when required.

f) Regeneration Committee – Mrs J. Pinson, Mr L. Miller, Mr P Kinnish, Mr T. Kenyon.

g) Eastern Civic Amenity Site Joint Committee – Mr N. Dobson.

h) Northern Civic Amenity Site – Mr R. Moughtin.

i) Northern Swimming Pool Board – Mr J. Quayle.

j) Northern Area Housing steering group – Mrs M. Fargher.

k) Northern Sheltered Housing Committee – Mrs M. Fargher.

l) Eastern Area Housing steering group – Mr N. Dobson.

m) Waste Management Steering Group – Mr N. Dobson.

ND proposed that two further sub-committees were formed one to investigate the future use of Dhoon Church Field and one to investigate the future use of Lonan Parish Church. These committees to be represented as below:

Dhoon Church Field Sub-Committee; RM, MF, JQ. Proposed, ND, Seconded JQ. Resolved.

Lonan Church Sub-Committee; TK, ND, SC, It was also agreed to co-opt Mr Tony Pass.

Proposed, ND, Seconded JQ. Resolved.

	<p><i>PK</i> advised that he would be willing to assist with either of these committees.</p> <p><i>Mr Dobson</i> took the opportunity to thank <i>Mr Moughtin</i> for his contribution to the Garff Joint Initiative and the transition to the new Garff Board. <i>Mr Dobson</i> advised that <i>Mr Moughtin</i> had made a vital contribution to the success of the process over a 13 year period.</p>	
13/17	Planning Matters	
	Planning Applications	
a)	17/00486/B – Spyrryd Ny Marrey, Old Laxey Hill, Laxey, IM4 7BT. Installation of two replacement windows and door to front elevation. <i>No objections raised.</i>	
b)	17/00497/B – Land Adj to Burnside, Glen Road, Laxey, IM4 7AJ. Erection of Shed (Retrospective). <i>Disappointment was expressed that an application had not been submitted prior to erection of the shed. Members felt that the colour and material of the shed were incongruous with the location in a conservation area. It was felt, however, that the Commissioners should reserve further comment and await the assessment of the planning and conservation officers.</i>	
c)	17/00049/B – Keayn Reayrt, Croit-E-Quill Road, Lonan, IM4 7JD. Installation of bi-folding doors and amended external decking. <i>No objections raised.</i>	
d)	17/00522/B – 20 Ard Reayrt, Ramsey Road, Laxey, IM4 7QN. Replacement of existing polycarbonate roof to annex with tiled roof. <i>No objections raised.</i>	
e)	17/00525/B – 27 Baldrine Park, Installation of stainless steel flue for wood burner. <i>It was noted that the efficacy of the flue would be assessed by both The Planning Officer and, upon installation, by a Building Control Officer. No objections.</i>	
	Approval Notices (DoI Planning Committee)	
f)	17/00412/B – The Shieling, Baldrine Road, Baldrine. Alterations and erection of extension.	
g)	17/00284/B – White Cottage, Pinfold Hill, Laxey. Variation of condition 1, of PA 12/01690B for the erection of a replacement dwelling to extend the period of permission for a further 2 years.	
h)	Refusal Notices (DoI Planning Committee) -ntr	
i)	Appeal Notices (DoI Planning Committee) - ntr	
j)	Planning Enforcement (DoI Planning and Building Control) -ntr	
14/17	Approval of Minutes	
a)	Approval of minutes of meeting 3 rd May 2017. <i>These were agreed to be a correct record. Proposed JQ, Seconded MF. Resolved.</i>	
15/17	Matters Arising & Other Business	
	<p><i>PK</i> advised he would liaise with the clerks in regards to providing a fitting memorial to <i>Mr Raymond Clague</i>. It was resolved that this matter should be placed on the agenda for the next meeting on 14th June.</p> <p><i>MF</i> referred to an incident that had been reported when a helicopter landed in land adjacent to the dwelling at Ain Chea, Corony Bridge. Several cattle had breached a fence, but had been found later several fields away. The Board discussed several aspects of the UK civil aviation legislation guidelines which may or perhaps may not apply on the Isle of Man. It appeared that there were few controls on these kind of aircraft operations. The planning process was dealing with the engineering works that had been undertaken without authorisation. <i>RM</i> asked if there was a time limit for submitting an application. <i>MR</i> reported that there was no firm date set. <i>JQ</i> proposed</p>	

	<p>further representation to DEFA in terms of Health and safety concerns for the public and for livestock. This was agreed.</p> <p>PK asked if any progress had been made with agreeing a cover for the stage in the Valley Gardens. MR reported that this was a matter that Mr Andrew Smith was dealing with. PK to liaise with PB and Mr Smith.</p>	<p>Clerk</p> <p>PK</p>
a)	Manx Whippy – Mr Whyman had advised he would attend at 9.00 pm. Discussion of this matter was reserved until his arrival.	
b)	Shared Housing Waiting Lists – The decision to include the Laxey & Lonan public housing stock on the Eastern Shared Housing List and the Maughold Public Housing stock on the Northern Shared Housing List was reaffirmed and clarified. Proposed, JQ Seconded RM . Resolved unanimously.	
16/17	General correspondence	
a)	<p>Department of Infrastructure Letter dated 03.05.17 – The Minister writes in respect of transferred services and wishing to continue the open dialogue with Local Authorities and proposals in respect of Freedom of information.</p> <p>The letter was read by ND. JQ raised concerns with the way information would be presented on the on-line sharing point suggested by the Minister. It was noted that the Commissioners published all audit reports of their accounts and details of the rate setting process. MR also reminded members that they had been to the Department with a proposal for the Commissioners to undertake maintenance of public rights of way and that approach had been declined. The letter was noted. No instruction given to the clerks.</p>	
b)	HBN Noble Store Lease - for approval signing by Chairman. This would be perused and signed by the Chairman at a later date.	
c)		
17/17	Committee Reports	
a)	Municipal Association – A discussion of arrangements for the forthcoming AGM took place. No further instruction at this stage.	
b)	Laxey & Lonan Heritage Trust – The removal of hedges to permit placement of interpretative signage in the Valley Gardens was discussed. It was intended that the work would be carried out in the autumn.	
c)	Laxey & Lonan Sports and Community Facilities – ntr	
d)	<p>Northern Traffic Management Liaison Committee –</p> <p>TK advised that DOI had agreed to install DYLs at the junction of Clay Head Road & the A2 to deter parking at the junction. This was discussed and noted. TK also asked about ownership of the bollards behind the Co-Op in Laxey. MR reported that they were on government land and that there was a proposal to remove them and re-profile the parking area. This was being progressed by IOM Transport/Estates Shared Services.</p> <p>TK also asked if the clerks could chase Highways to attend to the man-hole on Main Road in Baldrine which was loose and potentially dangerous. MR advised that the Department had been notified several months ago, but the request would be reiterated.</p>	<p>clerk</p>
e)	Northern Neighbourhood Policing Team Community Partnership meeting – ntr	
f)	Regeneration Committee – ntr	
g)	Eastern Civic Amenity Site Joint Committee - ntr	
h)	Northern Civic Amenity Site – RM reported that the site was now running under the control of the northern local authorities & Garff. There were some administrative matters relating to formalising the committee structure which were being attended to by the Finance Officer at RTC.	

i)	Northern Swimming Pool Board - ntr	
j)	Northern Area Housing steering group - ntr	
k)	Northern Sheltered Housing Committee - ntr	
l)	Eastern Area Housing steering group – <i>the press release that had been released announcing the shared list between Braddan and Garff was noted.</i>	
m)	Waste Management Steering Group – ntr.	
18/17	<p>Officers Report</p> <p>JPL advised that the major electrical works had been undertaken at Cooil Roi on the 10th of May. The MUA had been thanked in writing for the efficient and professional way they had completed the work. A Cooil-Roi sub-committee meeting was arranged for the 26th of May 2017 at 10.00 am.</p> <p>MR reported on the range of work being undertaken on the authority's facilities. These included:</p> <ul style="list-style-type: none"> • The tennis court on Glen Road. PK asked if re-lining the MUGA could be investigated. Clerk to arrange. • The connection of the new toilets in Maughold Village was due to take place in mid-June. A road closure order would be required. • Plans for new play equipment in Lonan were being prepared and would be submitted as soon as possible. • The skateboard equipment is to be removed from the MUGA for refurbishment following the TT Festival period. 	clerk
a)	<p>Health and Safety</p> <p>MR reported that no incidents had been reported during the various H&S meetings that had taken place in the period since the last meeting.</p>	
b)	<p>Area Plan for the East – Draft response to consultation. Closing date of this consultation is 26th May 2017. <i>The draft response had been circulated and was read by ND. The response covered provision of affordable, public and sheltered housing. It also made comment on areas in Laxey and Lonan which had been identified as appropriate for development in the consultation documents, as well as commenting on highway and sewerage infrastructure. MF referred to the suggestion that small groups of houses in the countryside could be areas where a small amount of development were permitted. She asked if it could be noted that several areas identified such as Agneash and Baldhoon were served by very narrow roads and hence the highway infrastructure would be an issue. The report was welcomed and the clerk was instructed to submit a response to the consultation.</i></p>	
19/17	Staffing Matters – ntr	
20/17	Chairman's Report -ntr	
	<p>Manx Whippy Ltd - Mr Whyman attended the meeting at 8.46 pm.</p> <p>ND advised that the Commissioners were keen to hear Mr Whyman's proposals in detail.</p> <p>Mr Whyman outlined the origin and nature of his business which had been running for two months and advised that it had got off to a very successful start: the response from the Manx public had been very encouraging. Health and Safety would be the first priority, full risk assessments were in place to cover all aspects of operations including child safety and parking locations. Mr Whyman had forwarded a detailed proposal which indicated locations which his business would trade in (primarily housing estates in Laxey, Lonan and Maughold on a weekly basis as well as special events, etc) and those areas which he would avoid (such as existing retail businesses).</p>	

	<p>ND thanked Mr Whyman and referring to the necessity for declarations of interest to be made advised that he ran a business which sold ice cream, but these sales were strictly restricted to the restaurant setting. It was agreed that these circumstances did not constitute a direct pecuniary interest in the matter being discussed. SC declared that he ran a similar business, however he advised that a very small proportion of the business could be individual ice cream sales. SC declared an interest and took no part in the discussion of this item.</p> <p>MR reported that LM had forwarded correspondence indicating his support for the granting of a licence with conditions broadly along the lines of Mr Whyman's proposal. Members were generally supportive of the proposals made by Mr Whyman and PK referred to road safety matter particularly on the main A2. Mr Whyman advised that he would not locate in any area that was not safe and would be willing to discuss particular stopping locations if necessary. At this stage he advised that he anticipated coming to Garff on a fortnightly basis. ND proposed that a trader's licence be granted subject to an agreement on terms and conditions. Seconded by MF and Resolved. The clerk was instructed to liaise with Mr Whyman in this regard.</p>	
21/17	Any Other Business	
a)	SC raised concerns about the amount of stone in the river through Laxey from the fire station down to the woollen mills. MR advised that the MUA had surveyed the river following the flooding in December 2015. The clerk was instructed to re-iterate the Commissioners concerns regarding the amount of stone debris in the river.	
b)	MF asked if the potholes and damaged road surface along the Port Cornaa road could be reported again.	clerk
c)	SC reported on the meeting with the Archdeacon which had been very promising. The clerk would circulate the minutes of the meeting with the Archdeacon on the 11 th of May in due course. SC advised that the redundant church was available and could be used for various uses as a Festival Church and for general community activity. There was also the possibility of the Commissioners taking over running of the Burial Authority. These matters would be investigated further in the coming months. ND advised that there did seem to be potential for running the church as a community facility, however it needed to be affordable. The first stage was to assess the remedial works which needed to be undertaken on the church building; financial projections and a business proposal would also be needed before a final decision was made. SC advised that he was working with Mr Pass on these aspects. JPL volunteered to assist with clerical support on these investigations.	SC
d)	PK asked if signage could be installed on Glen Road to indicate the location of the BMX track and waterfall. He also asked if road signage could be installed on entrances to Laxey on the minor roads. PK was instructed to liaise with the clerks on this matter.	PK
e)	JPL advised that there would be a press briefing on the Traa dy Liooar dementia awareness training sessions that had taken place in early May which Julie Peel had organised for local businesses. This would take place at 9.45 am on Thursday 18 th May. All members would be very welcome.	
	The July meeting would take place on Thursday 6 th of July due to the Wednesday being Tynwald Day	
	ND closed the meeting and thanked Members for the support they had provided to him over the last twelve months.	
	Meeting Closed at 9.44 pm Date of next meeting:- Wednesday 14 th June 2017 7.00pm	

DRAFT until APPROVED