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| GARFF PARISH DISTRICT COMMISSIONERSMinutes of the Monthly MeetingWednesday 1st March 2017, 7.00 pm |
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|  **Present:** Mr R. Moughtin (RM) (Vice Chairman), Mrs M. Fargher (MF), Mr P. Kinnish (PK),  Mr J. Quayle (JQ), Mr. S. Clague,(SC),**In Attendance**: Mr P. Burgess (PB) Clerk. Mr M.Royle (MR) Deputy Clerk/RFO,  Mrs Julie Peel (JPL) Housing Manager, Mr M. Perkins MHK**Apologies:** Mrs J. Pinson (JPN), Mr L. Miller (LM), Mr. T. Kenyon (TK), Mr N. Dobson (ND) (Chairman) |
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| **221/16** | **Planning Matters** |  |
|  | **Planning Applications** |  |
|  | **PA 1700172/B – Cooryn Varrey, Pinfold Hill, Lonan, IM4 7HN.** Alterations and extension to rear of property. *No objection.* |  |
|  | **PA 17/00159/B – Creative Juices, Juicy Shedquarters, Laxey Promenade, IM4 7DD.** Change of use application for additional use of existing juice kitchen to Class 1 and takeaway. *A discussion took place of the implications of these proposals. Reference was made to placement of external furniture. There was potential to monitor placement of these via the lease to ensure vehicle and pedestrian access were maintained. There were no objections.*  |  |
|  | **PA 17/00194/B – Good Yard, Manx Electric Railway, Laxey –** Alterations and installation of exhibits.***No objection.*** |  |
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|  | **Approval Notices (DoI Planning Committee)** |  |
|  | **PA 16/01368/B - Silver Birches, Chapel Lane, Baldrine, Isle Of Man, IM4 6DG.** Conversion of garage to habitable space, erection of sun room extension, removal of chimney and alteration to hardstanding area. ***Noted.*** |  |
|  | **PA 17/00040/B – Glen Mona Filling Station –** Erection of external stairs , creation of a first floor doorway and installation of a heat pump. ***Noted.*** |  |
|  | **PA 17/00032/B – Kittiwake Cottage, Minorca Hill, Laxey.** Installation of gable window. ***Noted.*** |  |
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|  | **Refusal Notices (DoI Planning Committee)** |  |
| **i)** | Nil. |  |
|  | **Appeal Notices (DoI Planning Committee)** |  |
| **j)** | Nil. |  |
|  | **Planning Enforcement (DoI Planning and Building Control)** |  |
| **k)** | Nil. |  |
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| **222/16** | **Approval of Minutes** |  |
|  | Minutes of the meeting held on 15th February 2017 for approval. |  |
|  | *These were agreed to be a true record of events.* *Proposed* ***MF****, seconded* ***JQ****.*  |  |
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| **223/16** | **Matters Arising & Other Business** |  |
|  | ***All Saints Church, Lonan – PK*** *requests the Board discuss.* |  |
|  | *Discussion of this matter was reserved for discussion in the Private Session.* |  |
| **224/16** | **General Correspondence** |  |
|  | **Ballaugh Parish Commissioners -** Invitation to attend Civic Service Sunday 5th March, 10.30am, at Balllaugh Parish Church. ***Noted.*** |  |
|  | **Port St Mary Commissioners** – Invitation to Chairman and Guest to attend Mona’s Queen III Anchor Memorial Service, at Kallow Point, Monday 29th May 2017, at 2pm. ***Noted.*** |  |
|  | **Onchan Parish District Commissioners Letter –** Chief executive letter dated 22nd February 2017, apologising to the Board for inaccuracies published in the minutes dated 6th February 2017 in relation to discussions between Eastern Authorities relating to management of social housing and expertise to manage local Authority Housing.*The clerks relayed the background to the circumstances from which this situation had arisen. The matter was noted.* ***PB*** *recommended that a letter be written to the Chair of Onchan Commissioners to clarify that the only option being considered at the moment in terms of social housing was for adoption of a shared list in the East. Braddan and Garff had agreed to participate with the DoI in such a system, Onchan had declined. Members noted that there were no proposals for joint maintenance or joint management of the public housing stock at this stage; the shared housing list was the sole strand of the initiative between the Department, Braddan and Garff.*  |  |
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| **225/16** | **Committee Reports** |  |
|  | **Municipal Association – *RM*** *advised that a seminar had taken place on government consultations. Members of the Association had provided feedback on duration, frequency of response, etc. There followed discussion of the efficacy of the process, in particular how the consultations are advertised.* ***Mr Perkins*** *advised that changes to the process would be announced in due course.* ***RM*** *advised that the menu for the AGM in May was close to finalisation.*  |  |
|  | **Laxey & Lonan Heritage Trust** *– The meeting with representatives of various interested committees was noted.* ***MR*** *advised that the clerks were due to meet with Mark Eastham to discuss additional and complementary options.* |  |
|  | **Laxey & Lonan Sports and Community Facilities –** *see item above.* |  |
|  | **Northern Traffic Management Liaison Committee – *MR*** *advised that DoI were investigating a new location for the SID Smiley Face Sign in Baldrine. Clerks to forward suggestions. Highways were also assessing Smiley Face illuminated type signage to protect the Ard Reayrt junction as well as implementation of double yellow lines in the vicinity to improve safety at the junction. Modifications to the parking restrictions on Glen road and Old Laxey Hill to improve traffic flow were also being progressed.* ***PK*** *asked if the clerks could pursue these matters with the Department. Mr Perkins referred to Church Road and a complaint about speeding cars.* ***MR*** *advised that Highways had considered the matter and felt that the section was too short to enable effective measures to be implemented.*  | **clerks** |
|  | **Northern Neighbourhood Policing Team Community Partnership meeting –** *The clerks referred to the frequency of radar patrols by the RPU on Ramsey Road. The police had been thanked for their attention to this matter at the February meeting.* ***MF*** *noted that the fishing boat at the Corrany had been moved from the highway.* ***PB*** *referred to the DoI car park on Mines Road. He advised that correspondence to the Officer at the Department remained unanswered and unacknowledged. However, the clerks had been made aware that DoI had no traffic wardens at the moment which would obviously affect enforcement. There followed a discussion of the types of vehicles that could be parked on Mines Road.* ***SC*** *reiterated that there was a limit of 18 hours in any 24 hour period on parking. This needed to be enforced.* ***MF*** *suggested that the clerks investigate the possibility of the Commissioners taking responsibility for enforcement. The clerks to report back on this matter in due course.* ***MR*** *advised that the police had been given information in regard to the missing wheelie bins in the Dhoon area.*  | **Clerks** |
|  | **Regeneration Committee –** *The MER/Estates Shared Services would be approached and asked to maintain the station area to a higher standard****.*** *Finger post signage was to be installed in the area. There were various ‘snagging’ problems which the Committee were taking up with DOI. A piece of artwork was also being considered for the square – this could be portable to enable removal so that events to take place in the full square.*  |  |
|  | **Eastern Civic Amenity Site Joint Committee –** ntr |  |
|  | **Northern Civic Amenity Site – *RM*** *reported that arrangements for the transfer of operational responsibility were well underway.* *In terms of staffing a local agreement would need to be drawn up* due *to the flexibility required for operation of the site at weekends, etc.****RM*** *will keep the Board updated.*  |  |
|  | **Northern Swimming Pool Board – *JQ*** *briefed the Commissioners on the investigations to a replacement heating system for the facility. Combined Heat and Power Plant and an air source heat pump were two of the options being considered.* ***JQ*** *to keep the Board informed on this matter.*  |  |
|  | **Northern Area Housing steering group -** ntr |  |
|  | **Northern Sheltered Housing Committee -** ntr |  |
|  | **Eastern Area Housing steering group – *PB*** *advised that a meeting date would be announced shortly.* |  |
|  | **Waste Management Steering Group - *MR*** *advised that a meeting date would be announced shortly. A scheme to incentivise recycling across the Island was being considered and was likely to be discussed.* |  |
|  | **Waste Management Working Group –** *The clerks reported that officers meetings had taken place to discuss options for recycling on the Island.* |  |
|  | **Works and Amenities –** *the**clerks reported that the BMX track was being**refurbished.* ***PK*** *asked if signage could be erected.* ***MR*** *reported that the MUA had been approached with a view to adoption of the new sewage pipe. Clerks to monitor and report back at the meeting on March the 15th.* ***PK*** *asked if the Laxey Village could be given a spring clean.* ***PB*** *reported that a resident had suggested a volunteer group be mobilised to lead such a clean-up. All Garff residents could be asked to become involved in their area.*  |  |
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| **226/16** | **Officers Reports – *JPL*** *circulated and explained documents in regard to Cooil Roi’s accounts. She explained the ‘deficiency’ process and the BRICS system which generated financial predictions.* ***JPL*** *reported that the rents for the coming year had been increased at by 2% Cooil Roi in accordance with the instruction from government. The rise in sewage and water charges had also been factored in, however it was pleasing to report that the level of heating costs had reduced.* ***JPL*** *briefed members on the purchase from Cooil Roi funds of a ‘raizer chair’ which would permit a resident who had had a fall to be lifted up. There would be full training given by the ambulance service to staff at Cooil Roi* *to cover when and how to deploy the chair.* ***MR*** *reported that the Commissioners’ insurers had been contacted and would advise on their requirements for use of the chair to be covered.* ***MF*** *suggested that the chair be kept securely so that only trained personnel could deploy the chair.* ***PK*** *asked for clarification of who would purchase the chair.* ***JPL*** *reiterated that it would be purchased from Cooil Roi’s own funds and not be rate borne.* ***JQ*** *proposed that a chair be purchased. Seconded* ***MF****. The motion was carried.* ***JPL*** *advised that issues with electrical supply cables recently experienced would be rectified by the MUA at their cost. The loan for the kitchen refurbishments that had been undertaken had been finalised.*  |  |
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| **227/16** | **Health and Safety / Maintenance Matters**  |  |
|  | **Health and Safety Feedback Report on Authority Operations** Member were briefed by the clerks. |  |
|  | Health and Safety Risk Assessment Training Course for 7 members of staff –held on 21st February 2017. |  |
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|  | **Works and Amenities Report** |  |
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| **228/16** | **In Private - Correspondence** |  |
| **a)** | ***All Saints Church, Lonan – PK*** *requests the Board discuss.* |  |
| **229/16** | **In Private – Staffing -** *ntr* |  |
| **230/16** | **Chairman’s Report -** *ntr* |  |
| **231/16** | **Finance Report –** *no urgent matters to report.* |  |
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| **232/16** | **Any Other Business** |  |
| **a)** | **Cabinet Office –** Regarding the update on the Area Plan for the East (documents circulated).***PB*** *reported on the proposals on sites for new development in Laxey and Lonan, indicating the sites which had been previously identified in the Laxey and Lonan Plan 2005, and on the additional sites identified in this consultation. Members were asked to peruse the proposed sites.* ***SC*** *requested that hard copies of the maps be copied and circulated.*  |  |
| **b)** | **Provision of Bring Bank service –** DoI Waste Management Unit asks if the Local Authority wish to continue with the centralised bring bank service provided by the Department or whether the Local Authority will provide their own service. The Authority would need to commit to this service for the term of the contract, which will be three years commencing Oct 2017.***PB*** *initiated a discussion on the future administration of the bring bank sites in Garff which were currently being administered and operated by DoI. Members stated unanimous support for the current provision by DoI to be continued. Submissions were requested by the 21st of April.*  | **clerks** |
| **c)** | **Maughold Village Cross House** – raised by **SC** 27.02.17.***MF*** *advised Members on the history of proposals to improve the cross house, conserve the crosses, and to develop their interpretation.* ***JQ*** *stated that many historic sites were poorly presented, with little, outdated interpretation.* *It was agreed that the Commissioners should write to MNH requesting that the future care of the crosses be a matter of urgent investigation.*  | **clerks** |
| **d)** | **Cranleigh Ville** – *Update via potential purchaser on plans for two passive housing units.**MR reported on a meeting at which a potential purchaser had outlined his wish to construct two passive houses on the site. A file with these proposals was made available to the Commissioners.* ***Noted.*** |  |
| **e)** | **Municipal Association –** Planning Seminar, 7th March 2017, 7.00 pm, Sulby Village Hall.***PB, TK, MR*** *to attend.* |  |
| **f)** | **Correspondence dated 26.02.17 -** Request to site bench(s) in Garff.*This correspondence was read to the meeting.*  |  |
| **g)** | **Meeting scheduled 7th June 2017.** To avoid TT race week Clerk recommends rescheduling 14th and not having the mid monthly on 21st.*This was accepted and agreed.* |  |
| **h)** | **Consultation on Proposals for Changes to the Legal Quantities for Sales of Intoxicating Liquor –** Email form OFT dated 28th February 2017.***Mr Perkins*** *explained that the changes were necessary as the procurement of measuring equipment was very difficult due to the fact that Manx measures were different from those adopted in both the UK and Europe. Members were directed to the consultation documents. It was agreed that there was no necessity for the Commission to respond as a body to this consultation. No further action.*  |  |
| **i)** | ***MF*** *thanked the clerks for arranging installation of the new place-name sign at the Corrany which also carried information in regard to William Kennish. She asked if the Commissioners could advise Bob Stimpson.* |  |
| **j)**  | ***MF*** *advised that she would attend the political surgery on Saturday the 4th of March.* |  |
| **k)** | ***MF*** *asked if both MHKs could be invited to the IOM Municipal Association AGM.* | **Clerk**  |
| **m)** | ***PK*** *asked if there was any further information regarding Laxey Bridge.* ***PB*** *advised that the road surface would be attended to once the weather and particularly the temperature increased in late spring.*  |  |
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|  | Meeting Closed at 9.38 pm |  |
|  | Date of Next Meeting: Wednesday 15th March 2017 |  |