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| GARFF PARISH DISTRICT COMMISSIONERSMinutes of the MeetingWednesday 1st February 2017, 7.00 pm |
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| **Present:** Mr N. Dobson (ND) (Chairman), Mr R. Moughtin (RM) (Vice Chairman), Mrs M. Fargher (MF), Mr P. Kinnish (PK), Mr. T. Kenyon (TK),  Mr L. Miller (LM), Mr J. Quayle (JQ), **In Attendance**: Mr P. Burgess (PB) Clerk. Mr M.Royle (MR) Deputy Clerk/RFO,  Mrs Julie Peel (JPL) Housing Manager,**Apologies:** Mr. S. Clague,(SC), Mrs J. Pinson (JPN).  |
| **199/16** | **Planning Matters** |  |
|  | **Planning Applications** |  |
| **a)** | **PA 17/00062/B - 47 Ard Reayrt, Laxey,** Installation of Flue.No Concerns were raised with these proposals. |  |
| **b)** | **PA 17/00040/B – Glen Mona Filling Station –** Erection of external stairs , creation of a first floor doorway and installation of a heat pump.No Concerns were raised with these proposals. |  |
| **c)** | **PA 16/01210/B – Methodist Sunday School, Glen Road, Laxey, IM4 7AH**. Conversation of property to provide residential accommodation creation of first floor, new vehicular access and external alteration to provide parking. Amended plans received.No Concerns were raised with these proposals. |  |
| **d)** | **PA 17/00080/B – Ballacoan, Glen Roy, Lonan, IM4 7QD.**  Alterations and Erection of ground floor and first floor extensions.No Concerns were raised with these proposals. |  |
|  | **Approval Notices (DoI Planning Committee)** |  |
|  | The following approval notices were noted**.** |  |
| **e)** | **PA 16/01248/C** - **5 Shore Road** Laxey Isle Of Man IM4 7DJ**.** Change of use of single dwelling house to additional use as tourist accommodation. |  |
| **f)** | **PA 16/01336/B – Iona,** Pinfold Hill, Lonan, IM4 7HN.Replacement of existing conservatory roof with tiled roof. |  |
| **g)** | **PA 16/01293/B - The Laurels**, Croit E Quill Road, Lonan, Erection of a balcony extension with store room below. |  |
| **h)** | **PA 16/01277/B - Winterbrook Cottage,** Ballaragh Road, Laxey, Replacement agricultural store building. |  |
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|  | **Refusal Notices (DoI Planning Committee)** |  |
| **i)** | Nil. |  |
|  | **Appeal Notices (DoI Planning Committee)** |  |
| **j)** | Nil. |  |
|  | **Planning Enforcement (DoI Planning and Building Control)** |  |
| **k)** | Nil. |  |
| **200/16** | **Approval of Minutes** |  |
|  | Minutes of the meeting held on 18th January 2017 for approval.These were agreed to be a correct record. Proposed, Seconded, . |  |
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| **201/16** | **Matters Arising & Other Business** |  |
|  | Meeting Ref 191/16, item b).**Shared Hosuing Waiting Lists -** Eric Whitelegg regarding formation of shared housing lists in the Northern and Eastern areas.*The information from Mr Whitelegg had been circulated and was discussed. It was agreed that current public housing stock in Laxey and Lonan should be included on the lists held across the Eastern cluster of authorities who are Braddan, Garff (Laxey and Lonan Wards) and possibly Onchan, whilst the houses at the Corrany in Maughold would be included on a shared list with the Northern local authorities. The Eastern list would be administered by officers from Braddan and the DoI, whilst the Northern list would be administered by officers from Ramsey and DoI.* *Further details to be announced in due course. The clerks were instructed to notify Mr Whitelegg of the Board’s decision.*  | **Clerks** |
|  | Meeting Ref 198/16, item e).**Dhoon Arboretum** – MF requested that the Dhoon Arboretum is placed on the agenda for the meeting 1st February 2017.*Damage to the memorial trees by the feral Dhoon goats was described by MF. JQ proposed that a fenced ring be installed around vulnerable trees made from round posts and pig wire. MR to liaise with Peter Faragher with a view to installation. A cap of £500 was agreed. Proposed* ***ND****, Seconded* ***LM****. Resolved.* | **Clerks** |
| **c)** | **Cooil Roi Loan Agreement - *PB*** *advised that a loan agreement for kitchen replacement works that had been completed at the complex would have to be approved by the Garff Board. A loan arrangement for £64,317.59, had been in progress prior to the formation of the Garff Board in May 2016, but Treasury had advised that the new Board would have to initiate and sign an agreement.**It was resolved*1. *That the Authority has the power to borrow and the purpose for which it will borrow amounts under the Agreement is consistent with the authority in section 51 of the Local Government Act 1985.*
2. *That it is in the best interests of, and to the advantage and further benefit of the Authority for the Authority to enter into the Agreement and the terms thereof were hereby approved.*
3. *That (Nigel Dobson, Chairman of Garff Parish District) (Peter Burgess, Clerk to Commissioners) (Julie Peel, Housing Manager) are hereby authorised to sign the Agreement and to sign any other documents that may be considered by such signatory necessary or desirable for the purposes of carrying into effect any of the foregoing resolutions or the transactions contemplated thereby; and*
4. *That the Authority take such steps and execute such further documents as required by the Treasury and/or the Bank in order to give full effect to the Agreement*

*Proposed by* ***MF****, Seconded by* ***JQ*** | **JPL** |
| **d)**  | **Share the Space - MF** *referred to the launch of the 'Share the Space' Campaign at Dhoon School which had gone very successfully. Positive publicity had been gained for the campaign and the Commissioners on Manx Radio, Energy FM, 3FM, in the Newspapers and on Manx TV with Paul Moulton. A similar event will be held at Laxey School on February the 6th.*  |  |
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| **202/16** | **General Correspondence** |  |
|  | **Mobile and Family Library** - Write with details of the services they provide and seek support towards provision of services. *It was noted that the mobile library service stops in Maughold, Laxey and Lonan.* ***TK*** *advised that the Family and Mobile Library Service relied on finding its own funding. Lonan had made contributions of £500 towards the library service provided by Douglas Corporation in previous years.* ***PB*** *advised that Douglas offered membership of the library free of charge at the current time. He also advised that Laxey had contributed £1,500.00 to the Family and Mobile Service in previous years.* ***JQ*** *proposed a donation of £1,500.00 to the Family and Mobile Library Service from Garff Commissioners. This was seconded by* ***TK*** *and Resolved unanimously.* ***PK*** *requested that the timetable for the mobile library be published on social media and the noticeboards.* | **Clerks****Clerks** |
|  | **Bring Bank Recycling Scheme** – Department of Infrastructure email date 27th January, stating the current tender process has been suspended to allow time to undertake a strategic review of the need for, and provision of, this Scheme. See Appendix B.*This matter was noted. The Southern Civic Amenity Site had asked that the DOI make a financial contribution to them as a payment for hosting the bring banks. There followed a discussion of the bring bank scheme and recycling in general. No actions at this stage. Commissioners to monitor the review process as it takes place.* |  |
|  | **Dog Fouling –** DNA testing. It was noted that legislation to introduce dog chipping was being introduced in The Dogs (Amendment) Bill 2016. The pros and cons of DNA testing of dogs were discussed in detail, as were the difficulties of enforcing the current dog bye-laws. It was agreed that the clerks should write to the Department requesting that the viability of introducing a dog DNA testing scheme be investigated alongside the initiative to introduce chipping identification as a replacement for the current recycling scheme.  | **Clerks** |
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| **203/16** | **Committee Reports** |  |
|  | **Municipal Association –** *RM reported that the Chief Constable had attended the last meeting and spoken about the demands placed on policing by the increase in cyber crime. He advised that he was in the process of arranging for Mr Hector Duff to speak at the AGM in May which would be hosted by Garff. The clerks were asked to negotiate a cap on the menu price at the Salmon Centre of £20.00 per head including tea/coffee.* | **clerks** |
|  | **Laxey & Lonan Heritage Trust –** *The Duck Race would take place on the 7th of May 2017. A request had been made to cut back hedges on the pathways. It was noted that this was not the Commissioners' responsibility in these areas and that the Trust had benefitted from monies from the Commissioners for scrub clearing equipment in late 2016. A request to install a bouncy castle in the Valley Gardens was noted - no objections as long as the requisite insurance was put in place by the organisers.*  |  |
|  | **Laxey & Lonan Sports and Community Facilities –** ntr |  |
|  | **Northern Traffic Management Liaison Committee –** Next Meeting 21st February ’17, 9.30am, Ramsey Town Hall. |  |
|  | **Northern Neighbourhood Policing Team Community Partnership meeting –** Next meeting 7th February, 9.30am, Ramsey Town Hall. A clerk and Members to attend with a view to discussing several issues including parking in Laxey, speeding on Ramsey Road & in Baldrine, etc.  |  |
|  | **Regeneration Committee – *PK*** *reported that a meeting date was still being sought. Martyn Perkins had been contacted.* |  |
|  | **Eastern Civic Amenity Site Joint Committee –** ntr |  |
|  | **Northern Civic Amenity Site - MR** *advised that the Committee sought a resolution that the staff employed at the site from April 1st 2017 would be paid at a rate equivalent to staff at ECAS. Proposed* ***JQ****, seconded* ***ND.*** *Resolved.* |  |
|  | **Northern Swimming Pool Board - JQ** *reported that pension arrangements were being re-considered for staff. There were problems with the heating system that the Board was working to address.*  |  |
|  | **Northern Area Housing steering group -**ntr |  |
|  | **Northern Sheltered Housing Committee - *MF*** *advised that a new application for a sheltered housing complex was being progressed as a matter of urgency following the refusal of the previous application.* |  |
|  | **Eastern Area Housing steering group -** ntr |  |
|  | **Waste Management Steering Group -** ntr |  |
|  | **Waste Management Working Group –** *An officers meeting was scheduled for February 9th at which approaches to recycling would be discussed.* |  |
|  | **Works and Amenities -** Progress was good with both the camp site shower block and Maughold Village toilets - both projects should be signed off in the coming weeks. Work was commencing on re-roofing the Promenade Shelter and quotes would be obtained regarding refurbishment of the Beach Huts. Work to re0-furbish the BMX track was scheduled to begin during February 2017. MR reported on feedback that had been received during the 'open day' to consider play equipment provision in Lonan. A proposal was being shaped and it was intended to report on progress to the Commissioners at the meeting on the 15th of February.**RM** advised that MPSC had asked to site a memorial bench to Mona Quayle in the Parish Field in Maughold Village. There would also be a small amount of tree planting to coincide. This was approved and agreed. A sub-committee was elected to begin progressing refurbishment of leisure/recreation areas in Glen Road. This will comprise, **PK, TK** and **JQ.** | **Clerks****PK, TK, JQ** |
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| **204/16** | **Officers Reports** |  |
| **a)** | ntr |  |
| **205/16** | **Health and Safety / Maintenance Matters** |  |
|  | **Health and Safety Feedback Report on Authority Operations** ***MR*** *reported that weekly H&S meetings were taking place with the maintenance operatives. There had been no incidents during the period since the mid-January meeting. A quarterly H&S meeting had taken place with the current refuse contractor on 18th of January, and a quarterly meeting was currently being arranged for early February with the external H&S consultant contracted in by the Commissioners. Various H&S training opportunities for all maintenance staff and the clerks had been booked.* ***JPL*** *reports that Cooil Roi staff undergo regular training and that this will be logged and integrated onto the authority’s central record of training needs in due course. All staff (including Cooil Roi) will attend a training day focussed on assessing risk during February which will be run by Pegasus.*  |  |
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| **206/16** | **In Private - Correspondence** |  |
|  | Garff Refuse Tender – Evaluation of all the tenders had taken place previously and further discussion ensued. Members undertook consideration of advice from the Authority’s advocate and the OFT and Resolved to accept the tender submitted by Kinrade Bros. Haulage Ltd. The clerks were instructed to notify those who had tendered of the Board’s decision in this matter. | **Clerks** |
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| **207/16** | **In Private – Staffing -** ntr |  |
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| **208/16** | **Chairman’s Report -** ntr |  |
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| **209/16** | **Finance Report -** ntr |  |
| **210/16** | **Any Other Business** |  |
|  | ***Dogs Amendment Bill 2016 - DNA testing - MR*** *advised that Martyn Perkins had requested the Commissioners support his call for DNA testing to be introduced on the Isle of Man. This matter was discussed and it was felt that the new technology could provide a better solution to the problem of dog fouling than the one offered by the current bye-laws. The principal concerns were cost of implementation and administration. It was felt that the matter was worthy of investigation as the DNA of the dog could be taken at the time of chipping. The clerks were instructed to write to the DEFA Minister requesting that the implementation of such testing be considered.* | **Clerks** |
|  | ***Garff Newsletter - ND*** *asked if a newsletter could be produced and distributed to all ratepayers in the Spring. Clerks to report back with proposals at the meeting on February 15th 2017.* | **Clerks** |
|  | Meeting Closed 9.50 pm. Date of Next Meeting: Wednesday 15th February 2017 |  |

**Appendix A**

Dear Mr Burgess

Happy New Year

It is that time of year when we are applying to Commissioners asking for their support once again.

Some time ago you were able to contribute to our library services.  We were most grateful for this and it was used to provide the Family Library stock and services in Westmoreland Road, Douglas and also allow us to continue with our Mobile Library services to those in our community who are less able to get out and about.

We receive many acknowledgements of our services at this time of year which speak for themselves.

“To all my friends @ the Mobile Library thanks for another year of wonderful help with all my numerous books”

“Thank you for finding so many books I really enjoy"

“Many thanks for a brilliant service”

"Many thanks for your monthly visits, a morning I look forward to each time”

“To the ones who keep us sane”

“The ever increasing programme of activities is brilliant and I hope the Family Library will still be around as my son gets older and is able to participate  in them. Thank you”

“What a fantastic place and over the years it has got better and better.”

“The summer reading scheme is amazing and inspires my children to read avidly.”

We are able to provide an invoice for our services which is how other Commissioners’ find is the most suitable way of you being able to support  us.

Please let me know if I can provide any further information for you to pass on for discussion at your meetings regarding next years budget.

Yours faithfully

Sandra Henderson MCLIP

**Librarian-in-charge,**

Mobile Family Library

Westmoreland Road | Douglas | Isle of Man | IM1 1RL



Email: [sandra.henderson@familylibrary.im](file:///%5C%5CLAXEYCOMM1-HP%5CDocuments%5Cgarff%5CMeeting%202016-17%5C01%20Feb%2017%5Csandra.henderson%40familylibrary.im)

Website: [www.familylibrary.im](http://www.familylibrary.im)

Tel: 01624 640650

**Appendix B**

**Email from DoI Waste Management Unit**

Dear Clerks,

Re: Bring Bank Recycling Scheme

At the last Officer Waste Working Group meeting Local Authority officers were advised that the tender process for the Bring Bank Recycling Scheme (the Scheme) had been completed and the tenders were being reviewed. I write to advise that the DOI has decided to suspend the tender process to allow time to undertake a strategic review of the need for, and provision of, this Scheme.

The need for a review has been triggered by an increasing awareness of the more commercial approach being taken by some Local Authorities and Civic Amenity sites to the provision of recycling facilities. This commercial approach, which includes for example seeking rental for bring bank bins and income from materials collected, changes both the nature and the finances of the Scheme. To date the Scheme, and the commitment for its use, has been operated between the LAs and DOI on a ‘good will’ basis, assisting householders to remove materials from their waste stream for recycling.

The Scheme will be operated under the terms of the current contract until October 2017. During this time the Department will engage with stakeholders to review the options for provision of this Service. I hope to discuss such options at the next meeting of the Officer Waste Working Group on the 1st March 2017.

If you have any queries please do not hesitate to contact me on stephanie.gray@gov.im or by phone 01624 686429

Yours faithfully

Stephanie Gray MSc MCD PGCE MCIWM

Head of Waste Management Unit Department of Infrastructure,

Murray House, Douglas, Isle of Man IM1 2SF 01624 **686429** stephanie.gray@gov.im

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**Any views expressed in this email are those of the officer only and are without prejudice to any formal decision made under the provisions of the Town and Country Planning Act 1999 and any relevant secondary legislation.**