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| GARFF PARISH DISTRICT COMMISSIONERSMinutes of the Monthly MeetingWednesday 2nd November 2016, 7.00 pm |
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| **Present:** Mr R. Moughtin (RM) (Vice Chairman),  Mrs M. Fargher (MF), Mr P. Kinnish (PK), Mr. T. Kenyon (TK), Mr J. Quayle (JQ), Mr. S. Clague,(SC), **In Attendance**: Mr P. Burgess (PB) Clerk. Mr M.Royle (MR) Deputy Clerk/RFO,  Mrs Julie Peel (JPL) Housing Manager, Aidan McCusker (7.00 to 7.15pm),  Daphne McOwen (7.15 to 7.30pm)**Apologies:** Mr N. Dobson (ND) (Chairman), Mrs J. Pinson (JPN), Mr L. Miller (LM). |
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| 7.00 pm | **Replacement Old Laxey Bridge** – In Attendance Mr Aidan McCusker (**AMcC**) from DoI arrived to outline progress with finishing the new bridge in Laxey and the latest projected dates for its official opening. **AMcC** stated that the department had applied for a road closure order for a 2 week period during November to allow for the final layer of tarmacadum to be laid. **AMcC** advised that the works would only last 2 to 3 days but a ‘weather window of 2 weeks was required. AMcC advised he had been in contact with the deputy head teacher at Laxey school to arrange a suitable date for the children to attend the ‘official’ opening of the bridge, provisionally the afternoon of Friday 9th December 2016.  **RM** thanked **AMcC** for attending**Chain of Office** - In Attendance: **Daphne MacOwan** to present proposals for new ‘Garff’ Chain of Office and Garff Logo.*Mrs MacOwan was welcomed to the meeting and outlined her proposals for a 'Garff' logo and for a future chain of office to be worn by the Chair at official events. Various documents were circulated and noted. The consensus amongst the Board was very positive. SC queried the size of the image of Lonan Old Church in the logo. Mrs MacOwan outlined the practical reasons why this section of the image was required to be that size. She requested that Members consider her proposals and advise her of any changes which she would consider. The logo would be incorporated into a design for a medallion on the chain of office and a letter heading. Members thanked Mrs MacOwan for the considerable work and creativity that she had brought to this project.*  |  |
| **130/16** | **Planning Matters** |  |
|  | **Planning Applications** |  |
|  | 16/01020/B **Westdene Croit E Quill Road, Lonan, IM4 7JJ**. Installation of rear dormer window.*There were no objections to these proposals.* |  |
|  | *SC request to re-consider sewerage arrangements & other matters on the following application (and see correspondence at item 133.16.a below):*16/01139/A - **Fields 612728 & 612727, off Baldrine Road**, AiP, residential development for 7 units and creation of access road.*The clerk advised that the MUA had advised the applicant and the Planning Authority that the properties could be connected to the current mains sewer. Correspondence from a resident including comments on drainage, highway matters and other aspects relating to the application had been circulated and was discussed by Members. Other issues such as the suitability of Baldrine Road to carry further traffic and the possible effects of additional storm water run-off on neighbouring properties was also considered. The clerk reported that these matters had been raised as concerns in the original submission to the planners*.  |  |
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|  | **Approval Notices (DoI Planning Committee)** the following were noted, no further action: |  |
|  | **Planning Decision –** 16/00822/B 8 **Riverside Court, Glen Road**, Laxey, Replacement windows & patio door – Approved 31.10.16.  |  |
|  | **Planning Decision –** 16/00829/B **The Old Vicarage**, Lonan; Erection of a garden implement shed (retrospective) – Approved 02.11.16. |  |
|  | **Planning Decision** – 16/00828/B **The Old Vicarage,** Lonan, Erection of a building to provide a hydrotherapy pool & adjacent covered barbecue area – Approved 02.11.16 |  |
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|  | **Refusal Notices (DoI Planning Committee)** The following was noted. No further action: |  |
|  | 16/00691/B **Bungalow Ballamenagh Moar Farm**, Baldrine, Extension to existing dwelling – **refused** 27.10.16 |  |
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|  | **Appeal Notices (DoI Planning Committee)** |  |
|  | No matters to consider. |  |
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|  | **Planning Enforcement (DoI Planning and Building Control)** |  |
|  | No matters to consider. |  |
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| **131/16** | **Approval of Minutes** |  |
|  | It was Resolved the minutes of the meeting held on 19th October 2016 were agreed to be a correct record of the discussion and decisions made at the meeting. Proposed **MF**, Seconded **TK** **Resolved.** |  |
| **132/16** | **Matters Arising & Other Business** |  |
| **a)** | ***Lower access path at Ballaglass Glen*** *– signage and access issues (raised by MF in letter to clerk 27.10.16).**The deputy clerk outlined the action that had been taken earlier in the year by the previous PROW Officer at DOI who had written to the landowner requesting that the 'permissive path' signs be removed. To date they remained in place. MF was also concerned about the gate which had been placed across the path which could further deter the public from using the path. The deputy clerk also advised that the footbridge into the lower section of the Glen was being replaced. The clerks were asked to determine who was acting as PROW Officer at DOI and send correspondence asking that the Department request that the unofficial signage and the gate are removed, and that an indication of when the bridge is to be replaced is given.* | **clerks** |
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| **133/16** | **General Correspondence** |  |
|  | Planning Application **16/01139/A**, **Fields 612728 & 612727, off Baldrine Road**Letter of Objection from Resident. See Appendix A.*This matter was noted and discussed at item 130.16.b above.* |  |
|  | **SaferCycling Organisation** – Request from Sean McLachlan for Endorsement of Road Safety Campaign *(previously circulated*).A request for expressions of support for this campaign were noted and discussed. It was noted that Kate Burge whose passing had led to Mr McLachlan to begin the campaign was a Garff resident, and that the Sheading had strong links with cycling with both Mark Cavendish and Peter Kennaugh being residents. Members expressed support for the campaign and requested that the clerks return with a report to the next meeting on how that support might be made manifest. MF suggested signage expressing support for the campaign to give cyclists room at the entrances to the Sheading, and a letter to MHKs and the DOI could also be considered. RM suggested that wider consideration be given to other aspects regarding cyclists and road safety including the use of lights at night. PK commented that pedestrians also needed more consideration in regards to road safety in future highway planning. He suggested that more effective street lighting would also assist with road safety. TK suggested that more cycle lanes could be considered, but the narrow lanes made this difficult. Clerks to report to next meeting. | **clerks** |
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| **134/16** | **Committee Reports** |  |
|  | **Municipal Association –** *RM advised that he had attended the October meeting and had expressed the Commissioners concerns with the role of the Minister in changing decisions made by Independent Inspectors at planning appeals. He also reminded members that next year’s Association President needed to be selected from Garff. The clerk reported that the Salmon Centre had been approached and a provisional date for the Municipal AGM was the 25.05.16. It was noted that the MA meeting scheduled for November 17th had been postponed until the 8th of December.*  |  |
|  | **Laxey & Lonan Heritage Trust –** *the clerk reported that the Trust had asked if a ‘play train’ could be installed at the end terminus of the Mine Railway at Glen Mooar. Clerk to circulate images of a similar train as proposed. Next meeting 7.00 pm Tuesday 8th November Laxey Commissioners Offices.*  |  |
|  | **Laxey & Lonan Sports and Community Facilities –** ntr |  |
|  | **Northern Traffic Management Liaison Committee –** *Meeting 15.11.16 RTH 9.30. It was noted that any interested Members could attend.* |  |
|  | **Northern Neighbourhood Policing Team Community Partnership meeting –** *next meeting 08.11.16 deputy clerk to attend.* |  |
|  | **Regeneration Committee –** ntr |  |
|  | **Eastern Civic Amenity Site Joint Committee –** TK to attend. |  |
|  | **Northern Civic Amenity Site –** Meeting of the interim committee 10.11.16.Rm & deputy clerk to attend. |  |
|  | **Northern Swimming Pool Board -** ntr |  |
|  | **Northern Area Housing steering group -** ntr |  |
|  | **Northern Sheltered Housing Committee -** ntr |  |
|  | **Eastern Area Housing steering group -** ntr |  |
| **j)** | **Waste Management Steering Group -** ntr |  |
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| **135/16** | **Officers Reports** |  |
|  | **Cooil Roi –** *JPL reported**that the new oil tank had been installed. She also reported that 24 front doors were in need of replacement. Quotations had been received for these; the intention being to replace 12 during this financial year and 12 the following year. Members were advised that a new call system would be trialled in the coming months which involved the engagement of a specialist company who would manage out of hours emergency calls. JPL reported that Cooil Roi would be celebrating its 50th anniversary on the 27th July 2017. It was hoped that appropriate events could be organised, including a party. JPL to liaise with Clerks’ office.*  | **JPL/clerks** |
| **136/16** | **Health and Safety / Maintenance Matters** |  |
|  | **Sunny Cottage** - preparation of a design (plan and section) to replace the roof including calculations for a Building Control application. Quotations from :-* BB Consulting Ltd- £2,200.00
* Curtins Consulting Ltd- £725.00. Both prices ex VAT.

*The clerk reported on the above. Members discussed the work that was required. The clerk was requested to contact Darren Caine who had provided the initial report to ascertain the how urgent these repairs were. Clerk to report back at December meeting.* | **clerk** |
| **b)** | **Health and Safety Feedback Report on Authority Operations** *The deputy clerk reported that weekly H&S meetings with the 2 maintenance employees were being conducted and any incidents, issues and improvements recorded and implemented. The H&S log had recorded several minor incidents which had been noted and any actions necessary taken. There were no incidents of major concern. New protective workwear was being sourced for maintenance workers. The H&S audit undertaken by Pegasus had been received in draft form and would be presented to the Commissioners in due course, the next step being the production of a 'Risk Register' with correspondence to Risk Assessments.*  |  |
| **c)** | **Works and Amenities Report***The clerk reported that work on the new shower block was progressing well. Regular site meetings to discuss progress and H&S were taking place with the project manager and contractor. The new toilet block in Maughold Village was also progressing well and heading for completion prior to Christmas. Temporary toilet facilities remained in place in the interim.**A temporary repair had been made to the promenade shelter roof which would be monitored. The clerks reported that road sweeping operations were being scheduled with the contractor to reduce the drainage problems caused by falling leaves in the autumn. Gulley pot cleaning operations were also ongoing.* |  |
| **137/16** | **In Private - Correspondence** |  |
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| **138/16** | **In Private – Staffing -** ntr |  |
| **139/16** | **Chairman’s Report -** ntr |  |
| **140/16** | **Finance Report** |  |
|  | Document to be circulated. |  |
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| **141/16** | **Any Other Business** |  |
| **a)** | To Note: **Draft Refuse Tender Document** – previously circulated.JQ advised the clerks that there was a repetition error in clauses 8 & 9. Clerks to amend prior to publication of an advert in the newspapers next week. Closing date for Tenders to be Friday 16th December 2016. | **clerk** |
| **b)** | **Lonan Financial Statements YE 2016** – The draft audited accounts had been circulated amongst Members. These were approved. Proposed SC, Seconded TK. Resolved. Chair and RFO to sign off. | **Chair/****RFO** |
| **c)** | ***Hop tu Naa Trains*** *- MF drew the attention of Members to the success of the recent ‘Hop Tu Naa Trains’ event at the Great Laxey Mine Railway. It was agreed that correspondence should be sent thanking the Laxey and Lonan Heritage Trust for putting on such an excellent event. Clerks to forward correspondence.* | **clerk** |
| **c)** | ***Remembrance Service*** *- SC reminded Members that a Remembrance Service would take place at Lonan Parish Church, 2.00 pm on Sunday 13th November. The service would be taken by John Guilford.* |  |
| **d)** | ***Old MER Power Station*** *- JQ raised attention to broken windows at Swales flooring warehouse close to the footpath. Clerk to notify Phil Swales.*  | **clerk** |
| **e)** | ***Cranleigh Ville*** *-* ***PK*** *referred to Cranleigh Ville. PB advised that Martyn Perkins had met with Andrew Wallis from Treasury to discuss future use of the site. Mr Perkins had suggested that the Commissioners meet with Treasury to discuss taking ownership of the site. Purchase of the site had been considered previously by Laxey Commissioners, but Members felt that this was not an option that should be considered at this stage.*  |  |
| **f)** | **Regional Sewerage Treatment** - SC requested that the pressure be kept on the MUA and Tynwald to provide new sewerage treatment facilities in Laxey and Lonan. In light of this he asked if a visit to the facilities in Kirk Michael could be organised with the MUA. Clerks to arrange. | **clerks** |
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|  | Meeting Closed at 10.05 pm |  |
|  | Date of Next Meeting: 16th November 2016 |  |